



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
January 19, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday December 8, 2016 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Mike Hoelscher
Kevin Miller
Dr. Marc Kiehna
Mark Prange
Chuck Kelley
Brian Adams
Ryan Coffey

Members absent: Shannon Wolff

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Trecia Hanna, MedStar Ambulance

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of December 8, 2016. Kevin Miller moved, seconded by Mike Hoelscher. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Marc Kiehna moved, seconded by Brian Adams. Motion carried.

BUDGET

Cindy stated December budget received two wireless surcharge checks as opposed to one having been deposited in November. There were normal monthly expenditures.

BUDGET BOOK

Cindy and the ETSB reviewed the annual 2015-2017 budget book which everything has been approved by the ETSB. The itemized spread sheet was reviewed. The Frontier maintenance line item did not have to pay out in 2016. The 911 Office will again begin TTY testing. The ESRI license is paid back to the County for mapping. The Mobile phone line item shows high figures in October and November due to Verizon not crediting a recalled phone sent back. The Steeleville Lockbox went away due to the new Law. Next year's budget is much shorter with the Frontier Voice, Lockbox, DSL and T1 Line going away with the evaluation and foresight of the 911 Office and ETSB finding more economized means of line delivery and getting costs down. Frontier, Egyptian and Harrisonville database charges are being paid by the State. The Verizon Lease will depend on what the ETSB does with 911 equipment. Looking at the Wireless Surcharge line item it is clear to see how unpredictable the surcharge collections have been by the State. The final pages are the treasure reports that balance with the last 911 budget sheet. And page 9 is the 2017 approved budget. Mike asked what cash was on hand? Cindy showed him the bank accounts/investments on the Treasurer's budget sheets. Mike asked about the money market account at the

Steeleville Banking Center? Cindy stated this has been discussed and the Treasurer invests. Lyn commented they go by the best interest. Marc commented Randolph County 911 had a big increase in revenue last year, over \$100,000.00. Cindy stated yes somewhat and is in part due to the new law and the bringing up going from \$.73 to \$.87 then up to \$.98, however a majority was due to back pay held up by the State in 2015. Randolph County 911 has received little increases and the catch up. However, the Sunset Clause will be up in July. Cindy commented Jessica, Washington County 911 Coordinator came to Randolph County and they spoke with NG. They are asking NG for a 911 equipment bid that was bare bones with the availability to enable text capabilities at a later date. They would like a diagram of how the 911 equipment would run. They will ask him to come with a presentation to the ETSB. Mike asked about installing now? The State is working on building the State wide network. Marc commented Randolph County doesn't want 911 equipment that's not compatible with the network. Randolph County 911 needs to do its best to hold existing equipment together. Cindy stated Randolph County 911 was smart when installing the two 911 servers. Marc stated Randolph County does have a good IT person. Cindy and Sherry have learned a great deal with regards to trouble shooting and getting systems back up and running. Cindy stated February 28, 2017 is the deadline with the state to apply for the Consolidation Grant. Marc stated the State needs to see our consistent effort applying for this grant every year.

REORGANIZE E.T.S.B.

Lyn motioned to open the nomination for a new chairman. Brian Adams motioned to close the nomination and reappoint Lyn Thies as E.T.S.B. Chairman, seconded by Mike Hoelscher. Motion carried.

AMBULANCE SERVICE

Chuck stated he had nothing new; however he is still trying to get end of the year reports.

TC TRAINING

Telecommunicator training year end totals were passed out as well as the SOP for TC training requirements. There was a brief discussion regarding the 3 part-time telecommunicators at the Sheriff's Office not having the required training hours. Ryan stated one of the part-time TC's works at the Chester Police Department and they could provide what training has been done through their department. Chuck stated another part-time TC had just taken her EMD course through MedStar and could use those hours. Kevin Miller stated there is a MABAS 2 day telecommunicator training in February in Bloomington. He had spoken with Daniel, Randolph County Sheriff's Telecommunicator Supervisor regarding this information. Daniel stated he would send 3 TC's.

MAPBOOK

Cindy stated Sherry had a couple more days of working on the labels for the roads layer, and then Peter will need to edit a couple things. Once finished the 911 Office will get updated copies to the Fire and Police in the County. Chuck stated he would like the Water layer taken out. Sherry stated the copies will be color. Chuck commented it's hard to tell the difference in the truck at night.

ADDRESSES

Several new addresses have been given out lately.

AT & T

Cindy explained the AT & T issue has been happening for months. The Sheriff's Office has been having issues when receiving these calls. Frontier and AT & T stated it's been a timing issue for the rebid. They may have it fixed.

LEGISLATION COMMITTEE

Cindy will be on several Legislative Committee conference calls. Cindy passed out several Senate and House bills that were never called for a vote, but are now back up again. She believes 911 could be tacked onto one of these bills.

911 LIVE CALLS

Randolph County 911 received 10104 911 calls in 2016 compared to 9800 in 2015.

ELLIS GROVE WATER TOWER

Kevin stated he was contacted by Ellis Grove Fire Chief, Mike Jackson regarding the generator at the water tower. The computer is bad on the generator and needs replaced. It was discussed that Randolph County EMA owns that generator. Mike will check with Nancy Schilling to see if they have maintenance from AL with Warner Communication.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Ryan Coffey moved, seconded by Kevin Miller. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
February 9, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday February 9, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:05 a.m.

ROLL CALL

Board members present: Lyn Thies
Mike Hoelscher
Kevin Miller
Dr. Marc Kiehna
Mark Prange
Brian Adams
Ryan Coffey

Members absent: Shannon Wolff
Chuck Kelley

Others present: Cindy Wagner, 911 Administrator
Trecia Hanna, MedStar Ambulance

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of January 19, 2017. Kevin Miller moved, seconded by Mike Hoelscher. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Marc Kiehna moved, seconded by Brian Adams. Motion carried.

BUDGET

Cindy reported normal monthly expenditures. Revenues have held the same over the past 2 months; however the State 911 Directors Office has expressed concern of a shortfall over anticipated release of funds to 911 across the State.

MEDSTAR

Trecia brought the year end MedStar Ambulance report. The report outlines each community's monthly totals of ambulance calls, response time. It is broken down to total responses, non-emergency, standby and transports. No specific questions or concerns about the report. Kevin Miller asked what determines if MedStar responds with lights and sirens? Lyn stated there are rules set forth by the Department of Public Health which govern what constitutes lights and sirens. Kevin said he has had some concerns from citizens presented to him that emergency calls are not being responded to with lights and sirens. Marc said perhaps next month Chuck could address this issue as to this protocol. Kevin said this would be appreciated and there still remains concern from the Red Bud area over response times.

ADVISORY BOARD MEETING

Cindy attended the 911 State Advisory Board meeting in Springfield on Tuesday, February 7th. Their report to the General Assembly will include documentation outlining the need for additional surcharge. Karl Pound, Treasurer of

the fund anticipates around a \$5,000,000.00 shortfall in what had been anticipated. They motioned on an additional \$.21 cents. This would bring the charge per device to \$1.05. The Advisory Board expressed the need for a Legislator to be placed back on the board. HB477 would take \$.02 cents from 911 fund to fund a trauma center in Chicago. AT & T representative Dino Purdu was asked about upcoming Legislation. He stated his company would be asking the State to approve the abolishment of a Law that mandates AT & T to provide landline service. This topic drew much conversation and concern from 911 Directors. Comments were made that Legislators and AT & T need to be aware that this would further deplete 911 funding sources. Mr. Purdu anticipated this would take a number of years beyond any Legislation passing to implement. Cindy again expressed her concern that the wireless providers do not have to provide their customer line counts to each County or to the State 911 Directors Office. The 911 Counties have to provide an annual audit of their systems why do the phone companies both wireline and wireless not have to provide line counts in order to assist the State in assessing if the proper surcharge is being collected and distributed.

NG GRANT APPLICATION

Cindy and Jessica from Washington County were able to speak with the State 911 Director Cindy Barbarelli while in Springfield on Tuesday regarding the NG Grant. After some discussion Cindy Barbarelli was in agreement that Randolph and Washington could file together for an equipment consolidation grant. Cindy stated they will begin going through the long state grant filing over the next weeks and have it to the State 911 Directors Office by the deadline. Marc feels due to the 911 Directors Office putting a RFI out for a State Next Generation system it would be most beneficial for Randolph County to hold off as long as possible in attaining new 911 equipment. Many ETSBs are in agreement. Cindy commented she was not sure Washington County was willing to wait due to the latest issues with their 911 equipment and Frontier not being able to find parts.

2017 ECLIPSE

Chief Ryan Coffey would like the 911 board to be preparing for the upcoming 2017 Eclipse viewing. Ryan has attended a number of meetings in preparation for this event. It is expected to bring very large crowds to Randolph County and adjoining Counties. Ryan expressed the need to make sure communications overload, internet overload and cell tower overload are all addressed well before this event approaches. The date is August 21st. Regardless of the outside travel to our County the weekend will be full with events and traffic. Ryan suggested EMA check into getting additional generators for that time period. Mike Hoelscher asked for some additional information regarding the need for a generator at the Ellis Grove communication tower. Kevin said he would need to contact the Chief. Mike said he was in contact with the vendor and would be looking into it further. Ryan asked Cindy to contact Verizon Wireless regarding the cell tower concern. Marc asked if it would be feasible to put a meeting together between the 911 Board and Police Chiefs to further discuss this event. Ryan said that would be a good idea and felt we have a few months to get that together. There were concerns brought forth regarding MedStar availability during this time due to them already being taxed. Ryan feels this extra coverage and time frame would be from Saturday, August 19th through Monday, August 21th, 2017. The next Police Chiefs meeting is March 7th, and an additional Eclipse meeting on March 9th. Lyn asked that the ETSB plan the next 911 meeting for March 16th in order to possibly have more information.

NEXT GENERATION WORKSHOP

Lyn reminded everyone of the State 911 Directors Office hosting the Next Generation 911 workshops on March 21th in Effingham. If anyone is interested they should sign up in the near future. Lyn plans to attend.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
March 16, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday March 16, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:05 a.m.

ROLL CALL

Board members present:	Lyn Thies Mike Hoelscher Kevin Miller Dr. Marc Kiehna Mark Prange Brian Adams Chuck Kelley
Members absent:	Shannon Wolff Ryan Coffey
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Peter Hubbard, Technical Support Jarrod Peters, Randolph County Chief Deputy Sean Lukes, Sparta Police Chief Jeremy Kempfer, Sparta Assistant Police Chief Jason Schlimme, Mayor of Sparta

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of February 9, 2017. Marc Kiehna moved, seconded by Chuck Kelley. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Brian Adams moved, seconded by Marc Kiehna. Motion carried.

BUDGET

Cindy commented revenue hadn't been received to reflect February budget sheet. \$21,800.00 was received on March 7. 911 State Directors surcharge release is for the 5th previous month. Randolph County 911 received Octobers surcharge in February. There were normal monthly expenditures for February. Marc asked if \$355,714.77 was the current balance? Cindy stated yes.

MEDSTAR MAPPING

There have been some Frontier related issues. 911 calls have been dropping off when transferred to MedStar. Ray Abel, Frontier tech led Cindy to believe the issue was on MedStars end. There has been a data transfer issue with MedStar since December 2016 of equal concern. The mapping roads data hasn't been updated with the 2016 additions provided by the 911 Office. In 2013 an issue was brought forth from the public about locating a home. Chuck commented he has to modify the table when we give him the centerline layer. Other Counties give it to him in a standardize format with from/to columns where Randolph County 911 has high/low columns. He'd also like to

see the left and right zip code columns. It takes him a significant amount of time to figure out the columns. When the ANI/ALI stream comes the dispatcher has to verify the address to push to the MedStar map.

911 MAPBOOKS

Cindy stated MedStar doesn't have the data on their laptops in the ambulance, they use the mapbook. Chuck commented they've never had the data on the laptop and have always used the mapbooks. Cindy stated this shows the importance that the mapbooks are updated on a regular basis. Due to a new version of ESRI converting the mapbooks is proving to take many months. Cindy asked if it was possible to have the Randolph County map sitting next to the driver? Peter stated Randolph County 911 can supply him any format he needs the map to be in. Chuck stated he'd get with Peter. He also needs the left and right zip code. Peter stated that can be added. Cindy asked Chuck if he'd consider Lawman with a live feed? Mapping is heading to State of the Art NG. Chuck commented as long as his dispatchers have the map because they can't mount the computer up by the driver in the ambulance. Cindy stated that's where the future of 911 is moving. Latitude/Longitude pinpoint

DATA DELIVERY TO MEDSTAR

Chuck stated the MedStar computer died and he had to find a new computer compatible with the software. The Sheriff's Office data transfer is working fine. His vendor couldn't tell him how to get Sparta PD to work. He had to rename 2 files. Peter and Chuck are working today to get rid of the modems. They have tested and are working to eliminate cost. Cindy asked Chuck if he still had concerns regarding dropped calls? Chuck stated he'd rather get data and save money. He commented Ray is the only one who knows the system but he doesn't realize voice and data are two separate things. The phone line issue will have to be caught during the incident. That's why there's a backup line. Peter stated after completion this project data will go across the internet instead of a phone line.

SPARTA PD RECORDER

Jeremy Kempfer, Assistance Sparta Police Chief contacted Cindy after the last meeting to see if Randolph County 911 could pay for part of their new recorder. Cindy stated in 1994 911 did share the cost with the Sparta Police Department. The Randolph County ETSB realizing budgetary shortfall, however did not share the cost of the Randolph County Sheriff's Office most current recorder install. Jeremy stated he was able to get a copy of the invoice from 2010 which shows Randolph County 911 splitting the cost with Sparta PD. Randolph County 911 uses 4 channels on Sparta's 16 channel recorder. Cindy commented if the ETSB considers a shared cost perhaps it be done on a channel occupancy basis. The cost for a new recorder is \$19,995.00. Marc asked what was recorded? Jeremy stated all 911 calls, 2 standard phone lines, 2 Sparta PD band lines, there are 12 lines being recorded. Cindy asked if on the last purchase they had to go out for RFP? Jeremy stated they've worked with BusCom for years. Marc stated it's below the ceiling for bids. Brian stated on the liability side it may be quite a savings. Jeremy said all maintenance of this recorder would be the responsibility of City of Sparta. Lyn asked the ETSB if they wanted to participate? Marc asked what kind of cost are we looking at? Jason Schlimme, Sparta Mayor commented it's something we can work towards. Kevin asked are you asking for half or per channel? Jason said the City of Sparta would appreciate anything Randolph County 911 is willing to assist with. Sparta Police Department will cover the remaining cost. Marc Kiehna motioned for Randolph County 911 to pay for half of the purchase of a recorder at the Sparta Police Department, seconded by Brian Adams. Motion carried. Cindy asked Jeremy if they plan to move soon on the recorder? Jeremy said yes. Chuck commented it was a good deal.

RANDOLPH COUNTY TECHNICAL SUPPORT

FAX ISSUE

Peter stated the fax issue has gotten better. CTS gave Randolph County ideas. Peter met with the County Commissioners and will get back with them on deciding how to approach the ideas. Peter commented another method would be over fiber and use the telephone.

MONITORS

Peter has installed the monitors at the Sparta PD and the large monitor at the Sheriff's Office. Cindy asked about the emergency map on the large monitor at the Sheriff's Office? Peter stated it looks good, but now they just have the security cameras.

FIRE MAP

Peter gave an update regarding the future of the Fire Department map. He could get the Fire Departments more up to date data along with a username and password and they could see what the dispatcher sees out in the field if the

map was on the internet. Cindy asked if there were any fees? Peter stated no. Chuck asked if it's offered now. Peter stated he could have it ready in 3 to 4 weeks. Kevin commented the Fire Departments are using Active911. Chuck stated Active911 uses map data from Apple map or Google map. It uses API to speed the process. However, their map isn't totally accurate. Kevin stated no but it gets you to the area. Marc asked for an explanation regarding Active911. Chuck stated Active911 is an app on their phone. The map data is pushed to their phones through Active911. Jarrod stated if they have GPS's they can track the truck. Kevin showed Marc the line data from his phone. Chuck stated it grabs new data every time there's a call. Peter said Google is not going to have the right road ranges. Jarrod stated it gets you in the right neighborhood. Lyn stated if you could get the County map on Active911 it'd be perfect. Chuck stated Apple map tends to be less accurate than Google map. Chuck asked if the 911 Office sends Google map road shape files? Cindy commented we had just talked about this last week. Sherry updates Google map, Navtque and TomTom whenever there's a new road or any changes. The 911 Office has given the Street Centerline layer to these companies in the past.

EMERGENCY PREPAREDNESS/ECLIPSE UPDATE

Mike said closer to the Eclipse date he'd have more information. Right now everyone is getting on the same page. They are meeting locally. He will keep in contact with the connecting Counties. Mike showed a map of where the Eclipse is going to cross and how much time it spends in our area. There are 100,000 to 200,000 people expected to be in the area. Mike is being contacted by different people. Bald Knob Cross is renting 10 X 10 spaces. Rich Grau, Randolph County EMA Assistant has been keeping up with the data. The Eclipse will happen on August 21, 2017 a little after 1pm and should last about 2 minutes. What's unique is that in 7 years we'll have another Eclipse that will be coming from the Northeast. The Grand will be the week before and they are hoping the Command Post will stay over. This puts a strain on law enforcement. Marc asked if there was thought of putting something at the bridge in case of an accident? Jarrod stated Ryan Coffey's been working on this side of the river. Marc said the Lower Kaskaskia Stake Holders are having their meeting that day here at the Courthouse. Lyn asked if anyone had been in touch with Verizon? There will be so many people on their cell phones. There could be circuit overload. Mike said Nancy had been working with Verizon. Mike is checking on generators. Chuck said they could add a portable tower to the existing infrastructure. Lyn stated that increases signal? Chuck stated it increases band width. Mike said the Health Department is worried about sanitation with temporary food places setting up and trash being left everywhere. He stated every community has something planned.

PUBLIC EDUCATION MONTH

Cindy stated April is Public Education Month.

GRANT FOR NG EQUIPMENT

Cindy briefly went over the Statewide 911 Advisory Board's annual report to the Illinois General Assembly. Page 9 goes over Next Generation 911. It explains what plans are needed and the deadlines. It shows at each Phase what they are looking at and developing for the future. Page 10 lines out the surcharge distribution. Page 12 shows the surcharge increase to \$1.05 as opposed to \$.87. On page 11 you can see Chicago surcharge is \$3.90 where the rest of the Counties get a portion of \$.87. The very back of the booklet is a list of Counties required to consolidate and Counties that are in the process.

NATIONAL NENA CONFERENCE

The National 911 Conference will be offering many educational presentations in June of this year. The conference will be in San Antonio and PSAP tours will be available as well. The Illinois 911 Legislative Committee will plan to meet and keep abreast of the latest National regulations for Next Generation 911 and location accuracies. Equipment vendors will be giving demonstrations of the latest NG equipment. Although Cindy attends the 911 State Convention regularly, the National Conventions have usually been attended every other year, or when educational material is of significance. Cindy has registered for the June 2017 National Convention.

WORK SHOP

This Tuesday is the work shop regarding NG in Effingham, IL.

MISSION CRITICAL

Thursday, April 30, 2017 is Mission Critical in Herrin, IL. They are asking for individual PSAP information. Cindy and Sherry will be attending.

PUBLIC SAFETY TAX

Marc mention the Public Safety Tax will be on the April 4th ballot. The County will be sharing the revenue with the Cities and Villages. Around \$200,000.00 could be collected for each Red Bud, Sparta and Chester, where \$50,000.00 could go to smaller Cities. The original formula of 75% going to the County and 25% going to the cities has changed. During the first \$2million 75% of the money will go to the County and 25% will go to the cities then it will flip and 25% will go to the County and 75% will go to the cities. Mike asked if the money was going to the Sheriff's Office? Marc stated no, however the Sheriff's Office money comes from the general fund. We do need to make sure we have enough people running the jail. The demands on Correction Officers are huge and more deputies are needed to be able to take care of things. Jarrod explained there could be only one deputy at times patrolling the County. We couldn't do what we do without the Municipalities. Marc said raising property taxes are of great concern and not desirable. Many cuts have been made and if cuts continue this could affect ambulance service in the County. We've not replaced people and offered early retirement. Cindy stated the article in the newspapers explained the tax really well. Lyn stated if it passes Steeleville will start paying their 1st Responders. Mark Prange commented Percy would like to pay for a full time Police Officer. Chuck said he knows of 4 Fire Departments that will not exist if it doesn't pass.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Mike Hoelscher moved, seconded by Kevin Miller. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
April 13, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday April 13, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:05 a.m.

ROLL CALL

Board members present: Lyn Thies
Kevin Miller
Dr. Marc Kiehna
Mark Prange
Brian Adams
Chuck Kelley

Members absent: Shannon Wolff
Ryan Coffey
Mike Hoelscher

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of March 16, 2017. Marc Kiehna moved, seconded by Chuck Kelley. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Brian Adams moved, seconded by Marc Kiehna. Motion carried.

BUDGET

The revenue shown is for a 2 month period at \$43,502.36. A wireless revenue check came in late February. The amount in the Sheriff's Answering Equipment accounts payable was for their monitors.

AMBULANCE SERVICE

Chuck asked if the 911 Office could send a memo to the PSAPs on the importance of confirming the 911 address to MedStar. Cindy said because the alternate mapping feed is not secure at this time this is extremely important.

MAP FEED

Cindy asked Chuck where he and Peter were at with the new map feed? Chuck said he needs to install the new version which will allow him to switch equipment. Also, he can adjust the spacing via Lawman or wherever the data comes from. Cindy asked about a time frame? Chuck stated he's not sure. Cindy said surely you can see the heightened need for the new feed? Chuck commented yes. He will talk with Peter regarding where the data comes from. If it comes from Vesta on a wireless call MedStar will receive the tower address, however he hopes it will come from Lawman. Cindy said Chuck must approve of the final product. Cindy asked if he'd use this for all Counties? Chuck said yes, he can use it for anything. It's adjustable for whatever carrier. Cindy asked Chuck if the

feed could be ready any day, week or month? Chuck thought it'd be a week or two. Peter had sent him a snap shot of the spacing, it just needs installed. He'll need to train his telecommunicators on the set up.

ECLIPSE UPDATE

Lyn asked if there was a plan for the day of the eclipse? He asked Chuck to get ahold of Ryan Coffey to give an update at the next ETSB meeting. Chuck has been in contact with Mike Hoelscher and Yvonne from the Health Department. He stated the World Recreational Shooting Complex was sold out. And they are thinking about holding a concert there, which could be bad for how much patrolling the area is going to need. Carbondale is expecting a population of 250,000 for that weekend. Lyn stated Steeleville has designed a schedule for fire and first responders for that day. To make sure they have people available.

TELECOMMUNICATOR WEEK

This week is National Public Safety Telecommunications week; each telecommunicator will be receiving a \$10.00 gift card for Subway. Banners were hung at each PSAP.

LEGISLATIVE UPDATE

Cindy receives weekly copies of changes made to the bill. Fire Departments may be interested in the information on the bill as well as Ambulance Services.

HB 1894

There is a hearing Tuesday in Chicago for the Legislative Committee to attend. The House version rewrite will include the order of grant release. 1. To those County's not having 911 service 2. Consolidated 3. NG Equipment (Randolph County put in for this) 4. Reimbursement for consolidation cost. As of now the surcharge is still \$.87.

ADDRESSING CABIN AREAS

Cindy has received a number of calls from the Post Office regarding Phegley's Resort Ln addressing. She's tried multiple times to reach Roger Hess, the owner. Getting ahold of him is difficult and he doesn't return voicemails. Cindy has spoken with Dave in Land Resource Management he agreed there are ordinance and addressing issues on this property. Land Resource Management hasn't moved forward with the States Attorney. The 911 Office will drive the area and send a certified letter to Mr. Hess. We may need to add new road names. Mr. Hess will have to send a notice to all residents. It is the land owners responsibility to purchase signs. Lyn said to make sure and include a copy of the ordinance in with the letter. Kevin stated he will speak to Mr. Hess.

FIRST NET

AT & T has been awarded the vendor for First Net. Over the next 3 months the State will draft a plan. The State of Illinois will be reviewing a lot of information and decide if the State will opt in or out of First Net. Chuck stated he's been sitting in on conference calls. Randolph County's infrastructure isn't in place for AT & T to cover this County. First Net has positives and negatives. Chuck had spoken with Nancy to form a communication committee for the County. They'll need to know what Randolph County has and where we have it. Cindy stated they're from a grant. Chuck said that's what they've proposed. Let's just sit back and watch closely and when the time comes we'll vote. We'll look at the cost. Cindy stated it's the States decision. Chuck commented we still have to choose. Lyn stated you can opt out, but you have to have your own system in place. Chuck stated this NG will make the Fire trucks and Squad cars talk with the State. Lyn said the State has so much money in this; they have no other option than to move forward.

MISSION CRITICAL

A meeting was held in Herrin to discuss Mission Criticals contract for the statewide network. Cindy and Sherry were in attendance.

911 CALL TIMES

Marc asked when the busiest and least busy times 911 telecommunicators receive 911 calls? Chuck stated on an EMS perspective 11 or 12 at night to 4am would be the lowest peak, except for weekends then it's 1 or 2am. Lyn stated Lawman may be able to give those counts. Marc asked if 911 had a system? Chuck stated only 911 calls. Cindy stated there was a time when the Magic program could provide that information, however it wasn't fully used. The telecommunicators didn't want to get away from Lawman. When this system was first installed the 911 Office

was able to run specific reports. Sherry will look at the 911 Vesta equipment. Chuck stated he adjusts staffing by the time of day.

MEDSTAR PHONE UPGRADE

Chuck stated CTS would be upgrading the phone system at MedStar on Sunday at 9am. It'll take about 30/40 minutes. This will not affect the data stream. Cindy asked if he had calls rerouted? Chuck stated they will be on the back up.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Kevin Miller moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
May 11, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday May 11, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:05 a.m.

ROLL CALL

Board members present:	Lyn Thies Kevin Miller Dr. Marc Kiehna Mark Prange Shannon Wolff Chuck Kelley Mike Hoelscher
Members absent:	Brian Adams Ryan Coffey
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Jeremy Kempfer, Sparta Assistant Police Chief

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of April 13, 2017. Kevin Miller moved, seconded by Mike Hoelscher. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BUDGET

The only change in March shows the recorder for Sparta Police Department was paid at half the total cost, which was itemized on the bill sheet.

AMBULANCE SERVICE

Chuck commented MedStar Ambulance had their State inspection yesterday and passed for another year. However, they had lightning strike their building frying the phone system and radio, which has them working at only 10%. Chuck has been working with Peter on the transfer stuff and is waiting on a call back on getting the IP base back. The lightning affected the data transfer from County not the voice and Sparta Police Department was fine. Marc asked who was manning the equipment during the lightning strike? Chuck stated Victoria Kelley. Cindy said the map data was thought to have reverted back. Chuck stated the map data is there it won't let you search a road; however you can pull it up manually. Cindy stated Peter could send new map data. Chuck commented he needs support to tell him why they can't search addresses.

FRONTIER

Cindy said Frontier has been trouble shooting the 911 equipment. There have been some insurances where 911 callers were lost during the transfer to MedStar. Frontier says the caller just dropped off. Randolph County 911 has received a letter from Frontier that they absolutely do not support our 911 equipment any longer. The server at County has had to be restarted due to ANI/ANI not going to MedStar, when restarting it takes some time to come back on. It's difficult for the telecommunicators to restart it due to them being busy. Cindy hasn't heard back regarding the grant that was applied for. Chuck asked if the hardware could be replaced along with the phone system? Chuck asked about Peter? Cindy commented she couldn't speak for Peter and his thoughts about supporting the 911 equipment to that level. Cindy said there is a County up North that may have equipment like Randolph County 911 to sell. Peter is ordering a new battery backup. Mike asked if Frontier was the only vendor option? Cindy said no. Chuck mentioned Peter may be able to get Randolph County 911 by, while limping through and with the 911 equipment up North for sale. The issues the Sheriff's Office is having transferring 911 calls to MedStar is concerning. Chuck stated he doesn't know why these issues are occurring especially since Sparta PD calls are transferring to MedStar fine. Cindy commented about the issues with smoke at Sparta PD. Jeremy said the only other thing in that room that could be causing the smoke is the 911 equipment and recorder; and the recorder is new. Cindy stated this has been an issue for several years and the 911 equipment has been scanned with no concerns. Marc asked if Cindy could talk with Peter between now and the next ETSB meeting? Lyn commented Randolph County 911 needs to be moving forward, we can't wait on the State of Illinois. Marc mentioned what if we're approved by the grant. Cindy will call Cindy Barbarelli regarding the grant. Chuck stated he understands both sides Randolph County 911 will have to get creative with a band aid fix. Kevin said from the Fire side of things how can the State of Illinois want smaller Counties to have a new system in place with not a lot of revenue. Cindy stated 911 equipment isn't built to last 10 years, maybe 5 to 7 years. Lyn stated its possible Randolph County 911 will need a 911 equipment upgrade. Cindy agrees with Lyn about moving on new 911 equipment. Lyn said Randolph County 911 should be getting to the point of moving forward with new 911 equipment.

PRE-ARRIVAL

Given that the telecommunicators at the Sheriff's Office and Sparta PD are EMD trained to give pre-arrival instructions we felt it would benefit the telecommunicators to start reviewing the EMD flip cards. Especially in light of everything going on with the 911 transfers to MedStar Ambulance and Frontier. Lyn stated they should review if we have a major disaster. Chuck said he has been working with the Medical Director towards continued education. Lyn asked Shannon Wolff, Randolph County Sheriff and Jeremy Kempfer, Sparta Police Assistant Chief if they had any issues with including pre-arrival instructions in the Standard Operating Procedures? Shannon said the telecommunicators will have to do it, however it could never be something they could do all the time. Jeremy stated he had no problem. Chuck said Sparta PD has been having an issue with dropped calls. Cindy said Frontier says the caller is hanging up. Shannon asked if the Sheriff's Office needed a procedure for the telecommunicators, to give them some clarity at the time of starting the pre-arrival instructions. Chuck stated they'd give pre-arrival instructions if the phone system failed. Cindy said Sparta PD called stating they couldn't transfer to Perry County, Illinois sporadically, however several test calls have been made and transfers were fine. Marc asked if it was hardware related? Shannon stated one telecommunicator could be responsible for pre-arrival all the time. Kevin asked if the State had a set plan for the network deadline of 2020? Cindy stated Mission Critical has been hired and was going by NENA standards. The Randolph County emergency map has been developed by the NENA standards. Marc would like to hold off with purchasing 911 equipment in case the standards change.

ECLIPSE

A letter was received from Frontier regarding techs on duty and if they could handle communication overload with landline. There is no rollover to another County. Chuck spoke with Rick regarding the Cell on Wheels (COW). Cindy commented the 911 Office could put a booklet together with emergency numbers. Mike stated the Eclipse is August 21. Chester just had an updated meeting. The World Shooting and Recreation Complex camping is booked with a lot of people staying over from the Grand. Chuck stated Rick has a booklet already for the Grand and MedStar has one for EMS.

SB 985

Rosemont and Deerfield have been written into a bill which would allow them a permanent waiver.

AT & T BILL

This would allow AT & T to no longer offer landline services to customers. If it starts with AT & T it could move to Frontier. Wireless coverage in Prairie du Rocher is not good. Residents have to prove that it would be a problem without landline coverage. If customers complain AT & T has to provide them with a service. They have 30 days to complain. Cindy had received a call from Harrisonville Telephone, Craig Kern assured they are not cutting landline service. Cindy has expressed her concerns to the legislative Committee regarding this bill.

PHEGLEY RESORT

The 911 Office had received a call from Roger Hess, we will drive his property and offer suggestions on addressing.

JUNE ETSB MEETING

The June ETSB meeting will be on Wednesday, June 21 at 9:00 am.

ELLIS GROVE GENERATOR

Kevin will get with Mike Jackson, Ellis Grove Fire Chief over the next couple weeks regarding the generator.

FLOOD

Mike stated there was a flood on the north levee of Kaskaskia Island. There is quite a bit of erosion. He said every time it floods there's no boat. The County is not responsible to get all this together. Shannon commented Chester Police Department was giving a boat away and that Mike should contact them.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Shannon Wolff moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
June 21, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Wednesday, June 21, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Dr. Marc Kiehna
Mark Prange
Shannon Wolff
Chuck Kelley
Mike Hoelscher

Members absent: Brian Adams
Ryan Coffey
Kevin Miller

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Trecia Hanna, MedStar Ambulance

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of May 11, 2017. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Shannon Wolff moved, seconded by Chuck Kelley. Motion carried.

BUDGET

Cindy said there were normal monthly expenditures for May. We are nearing the middle of the budget year.

NENA CONVENTION

The week before Cindy went to NENA Convention she attended a retirement party for Jana, Union County 911 Coordinator. Cindy was then asked to be the Region 7 Vice President which included 15 Counties. This would entail mostly conference calls and possibly twice a year meetings in Bloomington, Illinois. At the Regional breakfast they gave an overview of the State Law. Lyn asked if they think there are enough votes to override SB1839? Cindy commented that is unknown. However, they did talk with the Governor himself and then was able to talk with Senator Paul Schimpf, who voted for the bill. A few legislators did turn their support and vote for the State Law. A breakdown was given regarding the surcharge going to \$1.50, where \$1.00 of that will be released back to the County. Other items lumped into the Law is Chicago's surcharge going from \$3.90 to \$5.00, AT & T cutting landline service (ex. using Prairie du Rocher which doesn't have good wireless service, AT & T will have to provide services to citizens that they cut). Counties will come to terms as a whole if landline goes away to realize the only way to keep up is if we have resources and funds. The Governor can extend the sunset clause at \$.87. Lyn

stated Ralph Caldwell and several other Police Chiefs were at a conference stating some dispatch centers may have to close. Cindy said this past Monday they held a press conference. Telecommunicator Training was discussed at the Conference. Cindy handed out Guidelines for Telecommunicator Training. No telecommunicator is to answer a call without training. Perhaps some seasonal telecommunicators may be grandfathered in, however unions may get involved. Randolph County could use some of this information for the local telecommunicator training for continued education. It recommends some good points to hit on. Shannon asked if these are things SILEC uses in their initial training or are these more suggestions? Cindy stated it is being looked at Nationally and State wide as their standard. Marc asked if the State would have to use this as their standard? Cindy said yes. Shannon stated some of these recommendations would be through a Departments policy. Shannon commented part-time telecommunicators could have 6/8 months before attending the big SILEC training. Lyn said in the future part-time telecommunications won't be able to answer calls unless they are trained by these guidelines. Local technology was also discussed. There are advances every day in cell phone technology. They are moving toward user bases. Phase 2 911 wireless calls have to be rebid to come up. Those technologies are getting better every day. If they don't keep up they'll get left behind. PSAP registration was also discussed at the Conference. Cindy has registered both PSAPs with the wireless directory. This will get Randolph County a directory for answering points.

911 EQUIPMENT TECHNICAL SUPPORT

Cindy had spoken with Peter Hubbard, RC Technical Support regarding working on the Randolph County 911 equipment. Cindy had met with 3 vendors at the NENA Convention. Airbus-Vista (current 911 equipment) would like to meet with the ETSB. Frontier wants to meet. Peter wants to look at the bids Randolph County 911 has received, possibly come to the next ETSB meeting. Marc asked what the goal was of having vendors? Cindy stated tomorrow in Chicago Airbus is having a presentation showing Counties the direction your PSAP needs to take for NG. They are giving suggestions regarding the regional systems. Beta 80 wants to move to America. We'd be a test and offered much lower equipment costs. This company is CAD based. Shannon stated they are happy with Lawman. Cindy said Washington County doesn't want Frontier. Cindy has concerns with and without Frontier. Washington County would like to meet with the Randolph County ETSB. Marc stated when these companies come to do a presentation Washington County ETSB could be here at the same time. Cindy had spoken with Cindy Barbarelli regarding the grant and the hold up of Randolph County money and she asked if Randolph County could be confident in purchasing new 911 equipment to the State standards? Cindy Barbarelli commented that the vendors and 911 equipment bids would be comparable to the Statewide NG build out.

MAPBOOK

A couple temporary mapbooks were passed out for the ETSB to review. Cindy said Sherry and Peter have done a good job with the book. There are a couple changes that need made before final print.

ADDRESS SIGN POSTING

There are a few residents in Randolph County posting signs and using made up addresses. It was suggested that Cindy send a letter to the resident stating their road name will not be recognized on our map. The issue is that this is private property. Shannon asked if the signs were on their property? Lyn stated yes. Shannon asked about the right of way? Lyn said to send a letter suggesting there may be a delay in support due to their road name.

MURDOCH LN

In 2003 an ordinance was passed to name Murdoch Ln; however there are two residents who still use their address of Palestine Rd. Marc stated he received a call from Mr. McClellan hesitant to change his address due to owning a business. Sherry commented Mr. McClellan signed the road name petition in 2003. Shannon stated the Sheriff's Office is familiar with the situation and the area. They no longer go to Murdoch Ln due to it being a civil matter. Marc said Mr. McClellan doesn't want to change his address, but if he has to he doesn't want it to be Murdoch Ln. Sherry commented then 2/3 of the property owners will have to sign a road name petition for a new road ordinance. Cindy asked if she should send letters to the residents like the sign posting letters? Marc asked Cindy to consult Jeremy Walker regarding the issue. Lyn said she should talk with Jeremy about the sign posting issue as well.

AMBULANCE SERVICE

Cindy said there hasn't been an incident lately on transfers to MedStar, however there is no map feed. The map hasn't been updated since the lightning strike. Chuck stated he uploaded the map file from Peter this morning to see

what had been lost. The 911 transfer of voice has always been working and to his knowledge never stopped it has always been an issue with the data. Currently Randolph County is the only County sending MedStar data. Cindy commented when people call 911 and MedStar can't find them there may be a number of reasons for a delay, however locating a road should not be one of them when the resources are there to assist. Chuck stated thankfully MedStar is getting there. Cindy said when new 911 equipment is added we need to do something more stable with the transfer to MedStar. Chuck stated each time it rains and the lines are wet there's an issue. Ray is the only Frontier tech that knows what's going on. Chuck will tell Ray the lines are wet and he knows where to go. When this transfer was put in Randolph County had mostly landline 911 calls. Cindy stated there was a time when she watched a 911 call pinpoint on MedStar mapping. The ETSB needs to make sure MedStar has every resource. Chuck commented they are looking at the data stream and why it won't work. They will test in-house. Cindy said MedStar averages 150 transfers a month.

Marc asked how things were going with MedStar. Chuck stated other than the budget crunch we're holding our own. The State owes us money; we've cut staff and still providing services. Marc asked how that interferes with answering 911 calls? Chuck said the problem is when people request to go outside the area, like Belleville or St. Louis. Monroe County is calling more for help. We are covering each other.

RC 911 ETSB FACEBOOK

Sherry stated the 911 Office received a letter from Priority Dispatching stating they would no longer be sending emails regarding their course announcements. They are streamlining and simplifying the process with a Facebook Group page. Sherry asked about creating a Randolph County 9-1-1 E.T.S.B. Facebook page? Shannon said it would be a good platform. Chuck stated it was a good idea.

ECLIPSE

Marc asked if Jackson County asked MedStar to help with the Eclipse? MedStar has staff staying at headquarters with a mobile hospital. They are not sending ambulances. Chuck commented MedStar isn't allowing vacations during that time and will have recall status. Everyone will be local. He will be returning on August 18 from a trip. MedStar may be able to scale back. Lyn stated there is no way of really knowing. Marc said there are more advertisements talking about people coming. Chuck stated they can't prepare to staff extra. They will share resources. Mike said there is a need for 1st responders. Chuck commented he's worried about Ava. Lyn said Randolph County should be the priority for MedStar. Chuck said yes our first priority is Randolph County. Mike commented the next Eclipse meeting will be July 18 at 1PM at the Health Department. Cindy asked about the emergency number books? Chuck said they have an incident action plan with Mobil contacts for EMA and EMS. Mike asked Cindy about making a handout with emergency contact and adding it to the Randolph County 911 ETSB Facebook page. Lyn stated Verizon is not communicating with everyone. They've upgraded Carbondale to hold the 250,000 people expected and are not concerned with the rest of the area. Cindy will reach out to her contact again.

MEDSTAR ETA

Shannon had spoken with Ryan regarding both agencies having problems with MedStars ETA. There was a seizure in the Jail and it took 25 minutes to get an ambulance; this is within the city limits. Trecia stated that ambulance had just been on a call. Shannon said he could compile a list of incidents where numerous times MedStar wasn't available. Recently there was a motorcycle crash in Tilden. MedStar sent one truck with one person. Chuck stated the BLS (Basic Life Support) truck was sent first then a backup was sent. Shannon asked where was the main truck? Trecia commented they had to have been on a call. Shannon said this is becoming an issue. There was a call in Red Bud with an extended ETA. Trecia asked if that call was the hospital? Shannon said no. Chuck said MedStar is still at normal staffing, the biggest problem is when they transfer out of the area. There aren't enough people to keep staffed here. Shannon asked per their contract how many ambulances do they have to have in the area? Chuck commented 2. Trecia said they like to be at a status 2, but if a call comes in then they'll go down to a status 1. Shannon said there aren't always 2 in the County. Lyn stated there are times when 3 or 4 are busy. Chuck said there have been times when 7 trucks are busy. Shannon asked if there was ever one on transport and one in the County? Chuck stated they will bring someone down, if MedStar can't get himself or Mike they'll bring a truck from Freeburg. Chuck said they never purposely go to one ambulance. On the recent 911 call from Red Bud Hospital they sent an acute transfer with MedStar to Barnes then Red Bud received the stroke. Instead of calling Monroe County they called 911 knowing MedStar has to abide by 911 calls and take them. Even though the 911 call was transferred to Monroe County, MedStar ended up providing the service. Lyn asked about helicopters? Chuck stated no one wants the \$40,000.00 bill. Cindy asked Chuck what he felt has changed; Randolph County didn't always feel this crunch. Chuck stated the hospitals have changed networks, patients running to Belleville to

see the doctor instead of one here. Trecia stated the public wants to go to Belleville. Chuck said MedStar has to transfer the patient wherever they want to go within reason. The college has made it easier to be a nurse instead of a paramedic. Chuck commented some hospitals have been labeled a band aid station. Chester Memorial has a bad habit of sending heart patients to Mo. Bap. Medicare is coming out with new rules and patients must go to the closest hospital, for Chester it'll be Carbondale by a small amount then it'll be St. E's until they move then it'll be Belleville Memorial.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Mike Hoelscher. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
July 20, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone Systems Board was held on Thursday, July 20, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board Members Present: Lyn Thies
 Brian Adams
 Mark Prange
 Kevin Miller
 Ryan Coffey

Members Absent: Mike Hoelscher
 Chuck Kelley
 Shannon Wolff
 Dr. Mark Kiehna
 Sherry Craig, Secretary

Others Present: Cindy Wagner, 911 Administrator

MINUTES:

Chairman Thies asked for a motion to approve the regular board meeting minutes of June 21, 2017. Kevin Miller moved, second by Mark Prange. Motion Carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Ryan Coffey motioned, second by Brian Adams. Motion carried.

BUDGET

Cindy reported RCSO line item this month was for the backup purchase. Education line item was conference and supplies. Wireless collections remain around 4 months behind from the state in collections. As of this Tuesday the State 911 Office surcharge account had around ten million dollars in it. This is due to the slow processing from carrier collections to state 911 office. It has been commented by the ISP 911 Directors Office if more money were put in that department, more robust accounting programs could be purchased and this would shorten the lag in payments.

NEW SURCHARGE

Public Act 100-0020 became law on July 1, 2017. To read the document go to the ILGA website. This is a very long document. The pages which outline 911 changes are pages 72-90/369. The surcharge will go from 87 cents per device to \$1.50. What this means to 911:

1. The surcharge returned to 911 counties will go from approximately 56 cents to \$1.13.
2. The new collections will begin January 1, 2018, however we will not see this increase until around April.
3. Concerns remain about the gap in collections and disbursements of this fund. The State Police 911 dept. has asked for additional funding (of which they are expected to get an extra 3 cents) in order to move programming to a more acceptable time frame of release of the money.)
4. This surcharge will continue until June of 2020 at that time the 911 portion will be reduced by 4 cents until the act expires on 12/2020.

EQUIPMENT UPATE

Myself and Jessica, Washington County Coordinator were on a conference call Tuesday with Cindy Barbarelli, the 911 director for the State of Illinois. She informed us that though we were not approved for the 2017 NG equipment grant, we should feel relatively comfortable that we could apply for a partial reimbursement in 2019. The 911 Director encouraged us to move forward with our equipment purchases and realizes that counties cannot wait any longer on outdated 911 equipment that no longer can be maintained. She did say she would like us to give her department a few months to shore up a possible state 911 equipment vendor list of which the state will negotiate contracts with a number of vendors. This will allow for better pricing perhaps and counties will not have to go out for RFI/RFP as the state will have already secured that. Lyn commented he feels this would be a positive step for the state to move in. And if this is the path a simple agenda addition and motion to the effect of going with the state vendor should be all that is needed. Ryan commented this has proven to be very useful in police department purchases as well. Cindy said she feels it may be beneficial to look at a 5 year capital equipment needs budget in order to plan for the future.

WASHINGTON/ RANDOLPH ETSB MEETING

Cindy has contacted 2 vendors and asked if they could meet with Randolph/Washington County ETSB In order to give a presentation about how a joined equipment purchase would come together. NG 911 can meet in Randolph County at our next board meeting on August 17th at 10:00 after our regular meeting at 9:00. Airbus can meet in Washington County on August 22nd around the same time. Would this be feasible for our boards to meet and be given a presentation? Lyn Thies said these dates should work out and to check with absent board members.

ECLIPSE

Ryan feels it better to plan for an influx of people for the upcoming eclipse opposed to not being prepared. He asked if the Sparta Police Department planned to have at least 2 telecommunicators staffed during the weekend and eclipse? The Sheriff's Department is expecting to have 3 on duty at this time. Cindy said she would reach out to Sparta PD and express the concerns with staffing. Cindy has again contacted Frontier to insure there will be technicians available during this time period. Ray Abel informed Cindy that he would be on vacation during this time.

RADIO PAGING SYSTEM

Kevin asked about the current radio paging system. He has been approached by dispatch if it would be possible to acquire an updated system. Lyn said that the current system was purchased through a grant

initiated by EMA and the Fire Departments. Kevin agreed and stated he assisted Curt Guebert with this grant at the time. Kevin commented he is just relaying the concerns of dispatch. Some feel it would be nice to have the ability to dispatch more than one department at a time. Cindy commented the current system is probably only around 5 to 7 years old, which included a tower placement in Ellis Grove.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Kevin Miller motioned, seconded by Mark Prange. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Boardroom
August 17, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, August 17, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Dr. Marc Kiehna Brian Adams Shannon Wolff Kevin Miller Mike Hoelscher
Members absent:	Chuck Kelley Ryan Coffey Mark Prange
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Sean Lukes, Sparta Police Chief Jeremy Kempfer, Sparta Assistant Police Chief Peter Hubbard, Randolph County Technical

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of July 20, 2017. Kevin Miller moved, seconded by Marc Kiehna. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Marc Kiehna moved, seconded by Shannon Wolff. Motion carried.

BUDGET

A new June budget was passed out due to there being an error under Services Rendered. The July budget showed cost of paper for the mapbooks under the Supplies line item. There was discussion regarding getting a bid from Blazing Color to print the mapbooks because of the \$1638.43 Xerox bill. Peter and Sherry were told what a great job each had done on the mapbook. Cindy said the mapbooks are sold in the County Clerk's Office for \$25.

AMBULANCE SERVICE

Discussions were held regarding the term of the Ambulance contract which goes through 2017. Marc stated the last contract was for 10 years???. The ambulance contract cost has continued to increase at a time when the County has hit difficult times, in part due to Power Plant revenue loss. Randolph is a tax capped County and receipts have dwindled over the last 5 years. Lyn asked if possible could a Committee be formed to consider potential changes to the Ambulance contract. Marc commented they would be open to this consideration. It is being discussed that the ambulance service in the future may only receive the leveed amount. Another concern to be addressed is the availability of ambulances.

SURCHARGE

Cindy commented about the surcharge break down of \$1.50. It is anticipated Randolph County will received \$1.13 the first year then it may drop to \$1.05.

ECLIPSE

Emergency contact information was passed out to the ETSB for review. This information will be used during the eclipse. Shannon asked if this information was going to the public? Cindy asked who they wanted to have it? It can be emailed to the Police Chiefs, Fire Chiefs and EMS, not to the public. It's mainly for quick access for the answering points. We'll fax this info to the PSAPs. A couple changes need to be made right after the ETSB meeting. Cindy asked about the Command Posts locations being included in this information? Mike stated it was fine as is. Marc commented there will be a medical tent at the Cohen Complex, however there's no medical at Cole Park. The Springfield mobile hospital will be set up at MedStar Ambulance. ILEAS has an office at John A. Logan College. There are 200 reservations for the airport across the river. Lyn stated 93,000 to 372,000 people could travel through the area.

TC TRAINING

The 911 Office has received the Sheriff's Office TC training sheets and is waiting to receive Sparta Police Departments. An update will be given at the next ETSB meeting.

911 LIVE CALLS

911 Live Call mid-year totals were passed out to the ETSB.

GRANT

Cindy stated months back her and Jessica, Washington County 911 Coordinator completed the grant for the State Police. They were recently on a conference call with Cindy Barbarelli, were Barbarelli stated we didn't receive the grant. However, we could be reimbursed for putting in new 911 equipment. The State is looking at going out to a statewide proposal that will give Counties more to choose from and they won't have to go out for a RFP. Marc said there is no guarantee Randolph County would get any reimbursement. Cindy stated she feels like Randolph County/Washington County are at the top to be considered due to our on the record annual Grant request.

GENERATOR

Mike stated they were able to get a generator at Ellis Grove tower from Mark Cowell.

OCTOBER ETSB MEETING

The October ETSB meeting has been changed to Wednesday, October 11, 2017.

NG PRESENTATION

Washington County 911 has 2 PSAPs with 2 positions each. They provide pre-arrival prior to dispatching out their ambulance. The Washington Ambulance service has 3 ambulances with 2 staffed all the time and one reserved. Randolph County 911 has 2 PSAPs with 2 positions each and transfers all medical calls to MedStar Ambulance for pre-arrival.

Michael Ramsey, NG President handed out a revised bid. He stated his company installed 911 equipment for the 13 Counties in the CSI group and is currently working on a group up North. Marc asked if Washington County 911 had the same 911 equipment as Randolph County? Jessica stated their equipment is CML and older. Last year their 911 equipment was struck by lightning and it took many days to find replacement parts. Michael Ramsey stated Randolph County has 4 trunks received from Frontier and Washington County has 2 trunks. And each County is customer premises owned. Randolph County has Vesta 911 equipment from the newly called AirBus and Washington County has CML. Michael can replace the CPE controller at each County for \$50,000.00/\$60,000.00 per position. Or install an IP based phone system. These 2 devices will connect to the network or go with hosted. Michael spoke about the cost involved. There will be roughly a 58 page 911 plan for Randolph County and Washington County. There will be a onetime charge of \$108,000.00. His company will prepare each County to do IP for whenever the State is ready. If each County wants to be independently owned his company can replace the CPE controller and make sure each County is IP enabled, not capable but enabled. That would get each County ready to connect to the State network. Marc stated since each system is older will the new 911 equipment allow for

cell calls and texting? Michael said the new 911 equipment gets rid of Frontier as tandem but will still connect to NG. It'll have redundancy for Randolph County and Washington County. Marc questioned the initial startup cost. It doesn't add up to \$108,400.00. Michael commented the startup cost is \$102,000.00 with recurring costs paid by the state. When the numbers are crunched it's within 10/20% savings of what you're paying today. NG can provide each County with the billable items that the State will pay for. The State will not cover the cost of the map; however will pay for GIS that routes to the map. Should there be an issue with the Randolph County system calls would route to Washington County. The system will not skip a beat and vice versa. 911 equipment will be placed in physical locations that best fits your County. Today if Randolph County lost the connection to Frontier by a fiber cut you'd be done, tomorrow everything would be redundant. It was asked if there was an advantage in both the Counties being joined together? Is there a cost savings? Michael said yes by several methods. Jessica asked about fixing system problems? Michael said 90% could be done remotely. Mike Hoelscher asked about the life expectancy of the hardware? Michael said 10 years for hardware, 3 to 5 years for software; however things should be refreshed every 5 to 7 years. Marc asked if the state gets bids tomorrow from companies, how does that change? Michael said the state has to decide which price points they want to include. Mission Critical's report was due in June, but should release in September. It was asked what kind of install time are we talking? Michael stated a plan has to be filed with Illinois which could take 3 to 4 weeks and if someone wants to intervene it could take 90 days to be approved. Then we're looking at another 90 days to install. Marc asked why Randolph/Washington County should buy from you? Michael said he's one of the first independent companies. He's been doing this work longer. Peter stated Clearwave does maintenance on their fiber once in a while what happens then? Michael stated if they tell us or even if there's a failure we can reconnect to the other unit. Could take about 6 minutes. Kevin asked if NG would provide all future software updates with the initial cost? Michael said if you are the host you pay for everything if I'm the host I pay for the equipment and maintenance. Cindy asked where CSI is with their maintenance? Michael said June 2014 the last County was cut over and they are now up for contract on maintenance.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Kevin Miller moved, seconded by Mike Hoelscher. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Courthouse Boardroom
September 14, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, September 14, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Dr. Marc Kiehna
Brian Adams
Mark Prange
Mike Hoelscher

Members absent: Chuck Kelley
Ryan Coffey
Shannon Wolff
Kevin Miller

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of August 17, 2017. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Brian Adams moved, seconded by Marc Kiehna. Motion carried.

BUDGET

August had normal monthly expenditures. Randolph County could be over in revenues by \$18,500.00 and if November's deposit comes before the amount could be more like \$43,500.00 over anticipated revenue.

AMBULANCE SERVICE

The Ambulance service contract will be out for bid in the next few months. Dave Holder will be consulting with Hospital administration. The current contract goes through December 2017.

TC TRAINING

A spreadsheet was passed out showing each TC's continuing education hours. The Randolph County Sheriff's Office is doing really well with taking different courses this year. Sparta PD has a couple TC's that still need quite a few hours. Cindy stated INENA offers grants per region annually. Williamson County has always been the ones hosting different training workshops. Randolph County could come up with a course and host for our region. Marc said ICRMT offers classes Randolph County could work something out with them to offer the class to others. He stated their instructor is Kyle and very knowledgeable.

EMERGENCY MAP

Cindy had spoken with Peter regarding a published map for the Fire Departments. He's also looking at updating the SCL layer on Active 911.

CENSUS

The 911 Office was asked to compare our Street Centerline layer with the Census Bureau's. It was discussed that Land Resource Management doesn't have the staff to complete their portion of the Census Bureau's report. Marc asked the 911 Office to talk with Dave, Land Resource Management regarding what is needed to complete.

ADVISORY BOARD

The Advisory Board is working on a spreadsheet for the breakdown of the \$1.50 surcharge. There is a 4 month lag which will be around 3 months behind by April. There are concerns of not estimating something correctly. Cindy hasn't received a bid on 911 equipment from Airbus; it may have something to do with a portion of that \$1.50 being given out in the grant. Randolph County will be able to apply for the grant again by December 2017. Cindy said there are 2 bills out allowing some of Northern counties to not consolidate. Also, there are 2 positions on the Advisory Board that need filled.

STATE REPORT

Last year the State financial report was due October 1, now it's included in the Interagency Agreements and due January 31, 2018. The State is asking for 1 year instead of 3 years.

I3 STANDARDS

The National Emergency Number Association is close to release of the solid i3 standards regarding State of the Art Next Generation networks. NENA has asked each 911 community to support and endorse the i3 standards as the architecture for interoperable NG 911 systems. Any other acceptance of other network architectures would only hamper the future of the NG systems. Of equal importance is the decision the State of Illinois will make regarding going with FirstNet (which will aid in building out a nationwide NG network) or opt to go on their own in building out an NG network environment. Marc asked what affect would this have on Randolph County? Lyn said it's all for Public Safety. Cindy stated Cindy Barbera-Brelle assured Randolph County of what's out there is what we need. Airbus/INdigital is technical, they are keeping up. Lyn asked if the Randolph County ETSB was all thinking, combining with Washington County was a good thing? Marc stated it's an advantage for Randolph County. Lyn said we should put on the agenda next month to do a resolution with Washington County and then a motion. Marc commented we should have some type of Interagency Agreement together. Marc asked Cindy to get with Jeremy Walker regarding a statement resolution. A modification was done to the Randolph County filing when Chester Police Department was absolved. Marc asked what everyone's thoughts were that heard both Mike Ramsey and Airbus/INdigital? He thought they were vastly different. At Washington County Airbus and INdigital gave a nice presentation. They are selling their product to Motorola. Marc asked what Washington County thought about the presentations? Lyn said we need another one on one meeting with Washington County. Cindy is awaiting more information from the State 911 Office with respect to grants and vendors.

FCC MEETING

The FCC Chairman and the 13 Counties will be meeting to discuss how they went about joining. They will talk about wireless technology. The FCC needs to support better network standards and work towards improving situations created by uninitialized phones.

OCTOBER ETSB MEETING

October's ETSB meeting has been changed to Wednesday, October 11, 2017.

IEMA

Mike met with Director Joseph from IEMA regarding new administration policies. There will be new guideline operation plans. They will be more in line with what the feds want.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Mike Hoelscher. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Courthouse Boardroom
October 11, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, October 11, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Dr. Marc Kiehna Brian Adams Mark Prange Mike Hoelscher Chuck Kelley
Members absent:	Ryan Coffey Shannon Wolff Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Trecia Hanna, MedStar Ambulance

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of September 14, 2017. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Chuck Kelley moved, seconded by Brian Adams. Motion carried.

BUDGET

September had normal monthly expenditures. The State can't put a figure on what 911 Illinois Counties will realize from the \$1.50 surcharge. The only significant benefit to Counties regarding the new surcharge remains the State pays our network charges. In Randolph County that totals around \$75,000.00 annually. The State has recommended each County keep their 2018 projections the same as 2017. Cindy asked the Randolph County Emergency Telephone Systems Board if they were ok with doing the same for the equipment line item as last year? Marc said yes. Lyn commented yes. Cindy received the bid from INdigital for 911 equipment. Randolph and Washington Counties were sent completely separate bids. The NG bid combined the Counties. The INdigital bid reflects more cost to join Randolph and Washington. Cindy has questions for them regarding this. They provided 2 options Hosted and an On Site solution. Maintenance for the On Site option was \$5,000.00 to \$7,000.00. Lyn asked what the bottom line figure was? Cindy stated NG was a little higher at \$200,000.00 where INdigital was \$75,000.00 per PSAP. Marc asked Cindy to provide the ETSB with the breakdown of NG's and INdigital's proposals after she clarifies the charges. He stated there may be something to the changeover of AirBus to Motorola. Cindy asked INdigital if they could sell 911 equipment directly to Randolph County, and they couldn't comment.

AMBULANCE SERVICE

Cindy compiled a folder with the Randolph County filing to the State of IL on how the system functions. Cindy said the 1st item was the narrative to the State of IL filing which shows how the Randolph County 911 system functions. And that MedStar Ambulance is the secondary PSAP. Lyn said any modifications to the narrative regarding an ambulance service could take time.

2nd item is IDPH waiver, which gives Randolph County the approval to transfer medical calls to MedStar Ambulance for pre-arrival information, even though all telecommunicators are trained to provide pre-arrival.

3rd item is staffing requirements and training requirements.

4th item is the 911 call answering procedure in the SOP.

5th item is the Medical Emergency Calls received SOP which had been gone over with Chuck.

6th item is the Mutual Aid list on file in the SOP.

7th is the Live calls to date. There are about 130 to 150 medical transfers to MedStar Ambulance monthly.

Trecia commented MedStar Ambulance is very close to receiving their ACE reaccreditation. They have received this accreditation for the past 16 years.

RANDOLPH/WASHINGTON COUNTY MEMORANDUM OF UNDERSTANDING

Cindy passed out a copy of the Memorandum of Understanding between Randolph and Washington Counties. As stated it is the mission each individual County will secure a 911 NG equipment bid. They will look together for NG 911 equipment, but not liable to purchase together. In summarization this agreement doesn't limit anyone on their own to accept a bid. They will establish call taking procedures after they have agreed on 911 equipment. Either Party may terminate at any time. Lyn asked if a copy had been sent to Jessica? Cindy said yes. The Randolph County States Attorney Dave Smith has also reviewed and had no issues.

911 ROUND TABLE

Cindy met with the NG Group, Chairman Pai from the FCC, Congressman Shimkus and Senator Fowler in Harrisburg for a 911 Round Table. There were questions about the NG 13 Consortium to take back to Washington. Cindy brought attention to the possibility that 911 funds could be swept in Illinois and then Counties couldn't apply for a grant for 2 years. Chairman Pai asked Cindy to send him a copy of the new Law as well as Congressman Bost's aid wanted it forward to him.

FIRSTNET

Cindy passed out an article regarding FirstNet. On the second page it showed NG 911 on the left being pushed out to cars and fire trucks. This could work for alarm systems, cameras and cardiac monitors. Chuck said the system is not without hiccups and there are a lot of unanswered questions. Who pays the cost for what? MedStar has the largest number of modems in Illinois. They transmit 3500 EKG's and GPS's. AT & T is hit or miss. Verizon has a much broader coverage, however AT & T is the network carrier.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Mike Hoelscher moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Courthouse Boardroom
November 9, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, November 9, 2017 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Dr. Marc Kiehna Brian Adams Shannon Wolff Kevin Miller Chuck Kelley
Members absent:	Ryan Coffey Mark Prange Mike Hoelscher
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Trecia Hanna, MedStar Ambulance Debbie Kelley, MedStar Ambulance Peter Hubbard, RC Technical Support

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of October 11, 2017. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Brian Adams moved, seconded by Chuck Kelley. Motion carried.

BUDGET

Normal monthly expenditures for October. Yearend revenue are dependent on close of the books, may come in around \$300,000.00. Out of the line items for the Randolph County Sheriff's Office and Sparta PD 911 NG equipment, the recorder and monitor purchase was all that was realized.

2018 BUDGET

The 911 State Office suggested each County keep revenue the same as 2015, even though the surcharge is \$1.50. They are not sure how the break down will return to each County. In looking at older budgets 2016 revenue was \$296,000.00, the only thing Randolph County 911 can count on is the network cost being paid by the State. Administrative increase is based on the Court House contract pay scale at 3%. Marc said this appears to be more than 3%. Cindy said the increase is 3%. Sherry explained the increase is 3% at an hourly rate. There are 27 pays this next budget year. Carol Best advised Sherry's salary should be figured at 3% hourly increase. Marc said it will be difficult to justify a 6.8% increase in the Court House. Carol Best, Human Resources advised the 911 Office to figure both Sherry and Cindy's salaries at the hourly rate which is reflected in the 2018 budget. Shannon said he is a

salary employee with an increase on an annual amount. It is because of the 27 pays this budget year he will make less per pay. Sherry was asked to figure Cindy's salary on the yearly amount; Cindy's 2018 salary will be \$68,109.06. Sherry's salary was questioned. The ETSB agreed to a 3% increase on Sherry's yearly salary, her 2018 salary will be \$49,219.78. Cindy said the IMRF amounts will change.

The Sheriff's Office and Sparta PD line item amount was talked about last month. Cindy had spoken with Jeremy from Sparta PD stating Randolph County 911 was looking at new equipment and if Sparta PD had any concerns or comments regarding their status as a PSAP now is the time to discuss it. Sparta PD has had some beeping from the server and Frontier has found a replacement part.

Services Rendered line item is the same.

Education was increased.

Supplies line item was increased slightly.

Lyn asked the ETSB for a motion on the 2018 budget as amended. Brian Adams moved, seconded by Kevin Miller. Motion carried.

911 CONFERENCE/911 EQUIPMENT VENDOR

Into the new 911 surcharge law it states a large telephone provider with X amount of access lines will receive a portion of the \$1.50 surcharge to provide Next Generation networking capabilities. This in turn allows Counties with AT & T landline to apply for a 2018 Next Generation equipment grant. INdigital is hopeful to be one of the NG 911 equipment providers in the Statewide 911 vendor list.

AMBULANCE REPORT

Chuck handed out 4 Ambulance Reports. The Director of Public Health would like to get rid of lights and sirens. Chuck said 47% of Randolph County patients are transferred out of the County, not to local hospitals. He referenced the high number of response type of calls for Falls/Back Injuries (Traumatic). He'd like to do some fall prevention training for seniors. They are the most common for falls and back injuries. Some sick cases probably don't need ambulances but it's a growing trend. Chuck commented insurance companies won't pay for convenient care but will pay to go to the ER. Chuck is currently working on EMS lifeline with St. Elizabeth. Their goal is from the time a call is received to the patient needing surgery to be under 90 minutes and MedStars current time is 62 minutes. They want to recognize in advance a patients Cardiology needs. The Calls by hours by month show peak call periods of time through the day that taxes MedStars resources. It varies where patients are transferred to. Marc said this is good information. Debbie stated a lot depends on your physicians. Marc commented Randolph County sees with our rural clinics that patients want their specialists. Chuck said quality of care is MedStars number one priority. Kevin asked if Chuck could break down the calls by month for just transfer patients, to get times when MedStar is out of the County. Brian asked if that report would include Nursing Home transfers? Chuck stated yes. Cindy handed out a packet that included: The Interagency Agreement between the ETSB and MedStar Ambulance, PSAP Staffing Requirements, Answering Procedure, Medical Calls SOP, Randolph County 911 Filing with the State of Illinois, MedStar Mutual Aids, The Waiver with IDPH, Live Call totals and the MedStar Ambulance contract. She referenced section 3 in the contract which states it is understood the Randolph County 911 system will transmit the map to MedStar Ambulance, ANI/ALI will be provided to MedStar. MedStar Ambulance will have that information on the other end on a map. Peter said the method of delivery of information is very important. The Ambulance contract should state the Ambulance Service agrees to display our map via Digi Port method. Peter said Randolph County could grant MedStar access so they can pull up our shape files. Chuck could look on our map to see where all the calls are at. Cindy asked Chuck if he was ok with that? Chuck said yes. Peter said it could work the same as a work station. Marc said that was fine. Chuck would like to train his telecommunicators on the stand alone map.

RANDOLPH/WASHINGTON COUNTY MEMORANDUM OF UNDERSTANDING

Washington County signed the Memorandum of Understanding. Lyn asked to place this on the December agenda.

911 EQUIPMENT

The 911 equipment bid from INdigital was just within the last day sent to Cindy. It outlines options for a hosted solution as well as an on sight solution. Cindy has presented a number of further questions for INdigital with respect to cost for Egyptian and Harrisonville to tie in if they are our service provider. Their bid is coming in around \$190,000.00 however many questions remain about recurring charges and what database will be covered by the State. INdigital commented they could potentially get Randolph County 911 up in two days if the current system fails. Lyn asked if anyone was working on legislation to keep the State from sweeping the 911 funds? Cindy had

spoken to Congressman Shimkus who has been on the 911 caucus for years. As we discussed last month the meeting attended in Herrin with FCC, Chairman Pai and Congressman Shimkus Cindy specifically asked for their support in forwarding a letter to the Governor of Illinois outlining the many issues of sweeping of 911 funds. Cindy agrees with Lyn something similar to what was passed last year with motor fuel tax and no sweep language would be the best for 911 monies.

REGION 7

Cindy was sworn in as the Director of Region 7 during the NENA Conference in Springfield.

DECEMBER ETSB MEETING

Next month's meeting will be at Reids' Harvest House on Thursday, December 14 at 10:30am.

LAWMAN SERVER

Peter stated the Sheriff's Office is getting a new Lawman virtualized server. It will cost \$10,500.00 and the County is asking the Randolph County ETSB to help by paying \$5,000.00 of the 911 connection. Also, MedStar will be able to remote RDP to the new server. Sherry was asked to add this to December's agenda.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.



MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD

**Reid's Harvest House
December 14, 2017**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, December 14, 2017 at Reids' Harvest House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 10:30 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Brian Adams Mike Hoelscher Kevin Miller Chuck Kelley
Members absent:	Ryan Coffey Dr. Marc Kiehna Shannon Wolff
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Peter Hubbard, RC Technical Support

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of November 9, 2017. Kevin Miller moved, seconded by Brian Adams. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Chuck Kelley moved, seconded by Kevin Miller. Motion carried.

BUDGET

Randolph County 911 November 2017 year end came in with \$39,270.79 over anticipated revenue. IMRF line item was over, due to percentages that come in after November. Money was put into the PSAP Answering Equipment, however no equipment was purchased. Maintenance on 911 equipment was minimal, though a number of issues with support Frontier was fair on cost. The MedStar line item was \$971.66 for transfers. Next year when working on new 911 equipment we're hopeful to have a better connection to MedStar and this cost can go away. Randolph County 911 ended 2017 at \$443,908.40. The 2017 November year end budget was review and signed by Chairman Lyn Thies.

2018 BUDGET

The 2018 budget beginning balance \$443,908.40. Last month Administration was figured hourly and after discussion was taken to yearly. The same was figured for Administrative Assist, however after having spoken with Human Resources the amount was figured hourly. Sherry stated her contract with the E.T.S.B. shows she's an hourly employee; she turns her sick, vacation and personal days into Human Resources. She had spoken with Marc Kiehna and Human Resources and they advised the amount to be figured hourly at \$51,111.73. Services Rendered had an additional \$5,000.00 added for the Lawman Server. Lyn asked for a motion to approve the 2017/2018 budget changes. Brian Adams moved, seconded by Mike Hoelscher. Motion carried.

LAWMAN SERVER

Peter stated the hardware has been purchased and he had been working on the purchase of the new software. He said there was an additional, unexpected, cost of \$6,922.00 for the software he'll have to talk with the County Commissioners. The Lawman server is used by law enforcement in the County. The biggest cost is the remote connection. Cindy asked if any community paid for their connection? Peter stated not currently. Kevin asked if it was a possibility to start asking the communities to pay? Peter said it is such a good working environment. In his opinion he'd hate to make them pay and then they'd choose to use a different program. Lyn commented the cost isn't something that would break the bank for any community. There's currently a yearly maintenance fee. Chuck said MedStar has 4 licenses and it's the cost for doing business. Kevin said he'd like a recommendation from the ETSB for the County Commissioners to consider asking the communities for reimbursement; if there's a community in hardship that's different. Cindy asked if Randolph County 911's portion or percentage would change? Peter said the figure wasn't a percentage, it was just a figure. Mike asked Peter if he received bids from other companies? Microsoft? Peter said Randolph County is on the state price plan which is cheaper. Cindy asked if the version of Lawman would be upgraded? Peter said the software is constantly updated, however that's not included. Lyn said the County Commissioners could reach out to other communities. Lyn asked for a motion to approve the contribution of \$5,000.00 for the Lawman Server. Kevin Miller moved, seconded by Brian. Motion carried.

AMBULANCE REPORT

Chuck had no report; however he is meeting with the County Commissioners tomorrow regarding the Ambulance contract.

STATE LAW

Public Act 100-20 administrative rules update with Mission Critical recommendations incorporated. NG definitions were added. NG standards study will have the final comment due January 12, 2018. 1326 are on the website and open for comment. 1325 will be open next week. Part 725 is more stringent on ICC opening a docket to changes. There have been 109 filings for consolidation plans with 57 actual consolidating of PSAPs and 6 have been completed of 13. The Annual financial report includes the incorporated State filing of Interagency Agreements, Records and Reports and budgetary into one report due January 31, 2018. The NG Grant application is due out December 15. There is a difference of opinion on the Advisory Board about how much they should have agreed upon out of the \$14 million to go into the NG Grant. The concerns are they will not have the portions of \$1.50. Randolph County has landline AT & T on Kaskaskia Island and joining Washington County is a positive. The State 911 Directors Office should have a vendor selected for the build out of the Statewide NG by July 18, 2018. There have been meetings in Bloomington to discuss curriculum for telecommunicator training; possible changes coming to Trauma, Sexual Assault and Abuse. Training will be more web based. Chuck has concerns regarding education. The State laid down the gantlet on EMD. It's mostly paperwork changes. Lyn said all police officers have to have that training. Sherry said the 911 Office received a letter from Priority Dispatch, regarding new EMD software upgrades. The letter made it sound like they were forcing Counties to go to ProQA and doing away with the EMD flip cards. Sherry has a call into Priority Dispatch. Cindy said we'll need clarification due to Randolph County 911 holding the Medical Waiver.

PHONE ISSUES

The County phone system has been having issues with connection. We assume there's no way it is connected to the 911 system, however why does 911 seem to have issues when the County phone system is down? 911 was knocked out at the Sheriff's Office on Wednesday after a power surge. Peter said the issue could be an up stream provider. Chuck commented regarding Sherry's wireless test call last Friday to County and transfer to MedStar. Sherry said she was making test 911 calls on Friday. During one call the Sheriff's Office transferred the call to MedStar and only one ring was heard then silence on the line. Sherry asked the telecommunicator to cancel the transfer and try again, transfer was good. Later that day Sherry, Chuck, CTS and Frontier were on a conference call regarding the issue. MedStar/CTS had record of receiving the transfer twice; however Frontier only showed sending it once. Conference calls and test 911 calls were schedule for that following Monday to try and recreate the issue.

MEDSTAR ANI/ALI

Cindy said MedStar had not been receiving ANI/ALI on 911 transfer calls for days. Chuck said the computer blew a video card and has been replaced. He asked if MedStar goes to the new Lawman could the ANI/ALI cost be dropped? Peter said if MedStar goes to a standalone or RDP, they could. Chuck said MedStar receives 2 data circuits, one from Chester court House and one from Sparta PD.

911 EQUIPMENT BID

The latest 911 equipment bid from INdigital shows both Counties owning equipment and both on site. Randolph County talked about maybe not going out for workstation costs. The network cost in this bid is the \$63,864.00 and would be paid by the State. INdigital is going back to the State director regarding them possibly paying other network cost. Washington County's bid mirrored Randolph County. Cindy has gone back to INdigital with a number of questions regarding cost. Note of concern a joined NG 911 system appears to be more costly than an individual NG equipment purchase. Acquiring a NG grant could assist with startup cost; however recurring monthly cost need to be clarified by the State. Lyn asked for a motion to enter into the Memorandum of Understanding with Washington County. Chuck Kelley moved, seconded by Kevin Miller. Motion carried.

911 EQUIPMENT

Peter said a graphic card had gone out on Position #2 at the Sheriff's Office. During a 911 call the screen was blurry and frozen. The problem is the tower is on the floor and a component for so much dust. A picture was passed around showing how much dust was inside the tower. Cindy asked about thoughts on cabinetry? Peter said he vacuumed it. Lyn asked if it should be looked at every 6 months? Cindy said cabinetry should be looked at for the new 911 equipment.

ETSB MEETING SCHEDULE

The 2018 E.T.S.B. meeting schedule was passed out.

ELLIS GROVE FIRE DEPARTMENT

Chuck said he was contacted by Mike Jackson, Ellis Grove Fire Chief regarding several ESN changes. Sherry said she would look at his paperwork and send Mike a letter.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Mike Hoelscher moved, seconded by Kevin Miller. Motion carried.