



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
January 11, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, January 11, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Mark Prange
Ryan Coffey
Mike Hoelscher
Kevin Miller
Chuck Kelley
Dr. Marc Kiehna

Members absent: Brian Adams
Shannon Wolff

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of December 14, 2017. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Mike Hoelscher moved, seconded by Mark Prange. Motion carried.

BUDGET

December had normal monthly expenditures. The 2018 budget began with \$443,908.40.

BUDGET BOOK

The Budget Book consists of two complete budget years which have been gone over previously. The book covers: the 2016 approved budget, the 2016 year end budget. The 2017 approved budget, the 2017 year end, showing a yearend balance of \$443,908.40. The 2017 spreadsheet itemized monthly. In October the Social Security line item only had ½ the amount paid out, which will need reimbursed this year. In April Randolph County 911 paid ½ the Sparta PD recorder at a cost of \$9994.76. March shows payment for the monitors at the Sheriff's Office as well as equipment in June at the Sheriff's Office. Randolph County 911 costs were not out of line on Frontier maintenance considering not having maintenance coverage. The ESRI license was paid in August. Mike asked if the mileage was for training? Cindy stated advisory meetings in Springfield and addressing mileage. Treasurer's report is included which mirror the beginning fund balance. Cash accounts in Steeleville Bank at \$178,251.51 and BV Bank at \$265,656.89 are also included. The last page is the 2018 approved budget.

REORGANIZE E.T.S.B.

Nominations of the 911 ETSB Chairman were presented. Kevin motioned to nominate and reappoint Lyn Thies as E.T.S.B. Chairman, seconded by Mike Hoelscher. Motion carried.

AMBULANCE SERVICE

Chuck said he did not have a report. The new contract was in place between MedStar Ambulance and the County. Kevin asked if MedStar dispatchers could send Active 911 to Red Bud Fire? Chuck will look into why Red Bud Fire isn't receiving Active 911. Cindy asked if Chuck had spoken with Ryan Coffey regarding the vagueness of information when dispatching. Chuck stated MedStar doesn't always know the type of incident they're responding to. Ryan will have his dispatchers establish further protocol for dispatching.

911 FUNDS

At a meeting in Harrisburg, Cindy asked Representative John Shimkus to send a letter of support to show cause of the deterrent of the State sweeping 911 funds. Representative Shimkus did follow through with a letter to Hon, David Redl, National Telecommunications & Information Administration and the Governor's Office. The letter outlined the grant of 2012 for Next Generation 911 Advancement Act. This money is about to be released, however when sweeps occur there is an 18 month period where no one can benefit from the grant. Next Generation needs to take place for interoperability. Representative, Shimkus has been involved with the 911 caucus for many years.

TELECOMMUNICATOR TRAINING STANDARDS

The Advisory Board will be meeting on January 29, 2018 in Springfield, during and after the meeting telecommunicator training standards will be discussed. They are asking legislation to pass new telecommunicator training standards. It will be more web based which will allow more access and better training. Implementation should be January 1, 2019 and will give counties a year to prepare. Several questions remain about should a County grandfather in a telecommunicator that's been there awhile.

ANNUAL REPORT

The Annual Finance Report will be filed by the end of January including information from the Records and Reports.

RANDOLPH COUNTY SHERIFFS OFFICE SERVER

Cindy asked if the Board and County Commissioners received the letter at the request of the ETSB asking each Community to share the cost of the software fees. As discussed last month many Police Departments benefit from this Lawman information feed. Marc stated the County Board will talk about it tomorrow, however he doesn't believe there would be a problem sending a letter. Marc asked if the letter should go to Police Chiefs? Ryan said yes. Marc had asked for Peter's, RC IT Analyst feedback. Concerns were presented of Communities who may not have budgeted for this fee. Ryan asked if the upgrade was a shared cost for Lawman? Lyn stated State statues required an upgrade when logging in, with the upgrade now you login and are automatically sent a text with the password. Kevin stated if a Community has 10 units it would pay for their upgrade. Ryan said Lawman is upgraded and the Communities have no way of knowing it, Marc stated Peter could record a web meeting explaining the upgrade. Cindy stated the 911 Office tried to get that meeting together a couple years ago and it was cancelled. Ryan would like to see better communication from IT regarding upgrades.

Marc said the additional Lawman server costs are not in the County budget and asked if Randolph County 911 could pick up increase? He said a letter could be sent to each entity asking for assessment software upgrade consideration costs, some may be able to pay and some may not. Mike said the ETSB agreed to pay \$5,000.00 last month as a shared cost. Kevin asked if the total would now be \$12,000.00? Cindy asked if the Sparta Police Department PSAP could support some of the cost, as they benefit from this service. Randolph County 911 shared their cost of the Sparta Police Department recorder just a few months ago. Lyn said there are 37 local and 75 remote connections to the Lawman Server. Cindy said the Sheriff's Office budget has line items for equipment and software the same as 911. Marc stated they are part of the general fund. Lyn said it can be added to next month's agenda. Marc asked the ETSB to help the County Board with the Lawman Server cost this year. Kevin explained how much it could cost each entity and it's not out of line expensive. Lyn asked if this would be yearly recurring? Marc said yes. Kevin said instead of one license the County now had to have a license for each entity/Community. (Attached: Server Cost Analysis) Lyn said it's part of the upgrade.

EQUIPMENT BID

Due to the late response from the State 911 Director on the NG equipment grant it is not on the agenda. Cindy asked if the ETSB could move the February meeting to the 1st because the NG grant is due February 9th? Equipment bids were handed out. The first sheet, which was gone over when several people met in Nashville with INdigital and AirBus, shows Randolph County 911 equipment without Washington County at a cost of \$151,046.70. A yearly maintenance cost of \$15,000.00. The other bid sheets show costs at the Randolph County Sheriff's Office and Sparta Police Department. The total 911 equipment cost for both PSAPs, Washington County has the same bid, is \$144,206.16. Cindy gave a brief explanation of each equipment line item. Marc asked about the NG Equipment bid. Cindy said Michael Ramsey, NG had not responded about price difference. However, we are still open to the most economical and geodiverse bid from INdigital, NG 911, Frontier or whomever. We are still hopeful of a Statewide bidding process from the 911 Directors Office. Lyn asked if anyone had a problem in meeting on February 1? It was agreed to move February meeting to the 1st. Cindy said if Randolph County 911 applies for the grant it is for reimbursement and will be an NG equipment joint system. Kevin asked if Washington County was on board with INdigital? Cindy said yes. Under the NG Core Services the State will pay for line items 1-5 which are database charges. Cindy has a question in with the State asking if they'll pay for line item 6. Mike asked if the State pays network? Cindy said yes and they are 4 months behind. INdigital could become Randolph County's service provider. There would be applications and filings to change from Frontier to INdigital as the service provider, hopefully this process has become shorter due to other Counties applications and processes have improved. Cindy said Clearwave currently provides 50mg monthly to carry data and wondered if they'd need more. Chuck thought Randolph County wouldn't exceed 50mg. Cindy commented the State has to approve our joint 911 equipment purchase with Washington County and make sure it's NG compliant. Regardless if Randolph County 911 goes together with Washington County or purchases their own equipment State Law requires it must be approved by the State Directors Office and be NG compliant. Lyn stated Randolph County and Washington County would be back up for each other.

911 LIVE CALL TOTALS

9109 911 live calls were answered in 2017.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
February 1, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, February 1, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Mark Prange
Ryan Coffey
Mike Hoelscher
Kevin Miller
Chuck Kelley
Dr. Marc Kiehna
Shannon Wolff

Members absent: Brian Adams

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Sean Lukes, Sparta Police Chief
Jeremy Kempfer, Sparta Assistant Police Chief
Peter Hubbard, RC IT Specialist

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of January 11, 2018. Shannon Wolff moved, seconded by Chuck Kelley. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Chuck Kelley moved, seconded by Mike Hoelscher. Motion carried.

BUDGET

Normal monthly expenditures for January. \$1,763.00 out of services rendered was for the modem at the PSAPs.

MARISSA FIRE DEPARTMENT

Jim Perrine, Marissa Fire Chief emailed the 911 Office stated his department has been receiving less than desirable service from Cencom and would like to ask either the Sheriff's Office or Sparta Police Department to start paging them out. Sheriff Wolff said he has concerns regarding calls for assistance. If Marissa Fire needed assistance County telecommunicators would have to call Cencom to dispatch out another department, therefore the Sheriff's Department would not be able to take this paging on. Lyn stated this has nothing to do with the E.T.S.B. Cindy said our current SOP for Marissa Fire Department has the Sheriff's Office transferring the call to Cencom.

AMBULANCE SERVICE

Chuck stated he had updated his map. He had his guy working on the two roads that didn't show up when compared to the Randolph County Emergency Map. He will have an end of the year report at the next E.T.S.B. meeting.

ADVISORY BOARD MEETING

Cindy attended the Advisory meeting in Springfield on Monday. Parts 1326-1329 of the new Law were discussed. Part 1325 outlines allowable and nonallowable costs that can be paid from our surcharge funds. Review of the previous year Randolph County budget reflects the drastic decrease of surcharge. And the diligence of the Randolph County E.T.S.B. to protect the funds for future 911 equipment needs.

2013: expenses - \$260,993.82 revenues - \$269,167.64

2014: expenses - \$241,504.92 revenues - \$245,825.56

2015: expenses - \$249,150.97 revenues - \$236,602.15 The State began paying network costs.

2016 to present shows the benefit of the surcharge restructure to be mainly on the network cost paid. Randolph County network is around \$74,000.00. 2017 noted an additional \$33,600.00 for a total surplus of \$107,600.00 to go towards 911 NG Equipment needs.

It is important to note that the State Police 911 Directors Office budgetary figures released over the past few years do not reflect the breakdown of surcharge as the Law is written. This has been met with discord from many Counties who are asking for better figures. Karl Pound, State Police has stated on record exact figures for each County is near impossible due to the allotted money for grants and the uncertainty of how much is released. St. Clair County gave testimony that their funds are under by around \$50,000.00 a year as to what was anticipated. The State Police 911 Division commented they will be putting together a Committee to look over the percentages and formula for the release of 911 funds. We are fortunate as an E.T.S.B. that this board had the diligence to look at each line item a number of years ago and reorganize 911 phone lines and other line items to keep costs down over this difficult time.

911 EQUIPMENT GRANT

The 911 equipment costs were gone over last month which reflects joining with Washington County as backup. The grant cost is \$174,000.00 with \$144,000.00 for equipment. This figure may change. Estimated cost of around \$30,000.00 to change phone providers. Craig Hern, Harrisonville Telephone Company quoted a recurring cost of \$63,000.00. It is estimated that costs will double monthly if we go with NG equipment because the number of lines will double. This reflects network costs which the State is paying now, however this all needs to be verified with the State Directors Office. If Randolph County gets this grant we have 12 months and are not tied to a vendor. Marc said the total cost for both Counties is \$350,000.00. Cindy said yes; however Washington County costs are somewhat less. Marc said he had no issue in going with Washington County. What if they choose a different provider? Cindy said the narrative meets the NG equipment footprint and that is all that is required for an equipment purchase. Marc asked if Washington County were to go on their own would that dissolve the grant? Cindy said yes due to the description of the grant. Cindy said the only hesitation is that there may be unknown recurring costs. After the first year Randolph County will have a maintenance cost of \$15,000.00 per PSAP. Lyn asked about MedStar? Cindy said there is no mobile unit cost and would change the makeup of how the State has the Randolph County 911 filing. A County can only have so many PSAPs without consolidating. Chuck said we can figure something out once we get the new 911 equipment. Chuck asked about technical support with the new provider? Cindy said a lot of things are done remotely, however it will be lined out in the contract. If we choose to go with another provider we will have to go out for RFP and move quickly. Lyn asked for a motion to approve the NG 911 equipment grant filing. Marc Kiehna motioned, seconded by Chuck Kelley. Motion carried.

TC TRAINING

2017 year end TC Training sheets were passed out. Sherry commented everyone had the amount of hours needed. Cindy said the TC's have been doing a good job in keeping up with training the last few years.

SHERIFF SERVER MICROSOFT LICENSING

Initially the E.T.S.B. agreed to pay \$5,000.00 towards the cost of software. Last month the E.T.S.B. was asked to pay an additional cost. Marc asked Peter to give the rundown of cost. Peter said the biggest cost is Microsoft Word per user that logs into the server. Previously the server had 2003 Microsoft. With the new Microsoft changes each client that logs into the server has to have a license. Peter broke down the user cost for each agency. The Sheriff's Office has 37 local users and 12 remote for 49 licenses. He had to move Steeleville to the data server because of their need for the mobile crash reporting. The old server wasn't feasible. Marc said it was time to upgrade the server. Each agency has to have a Microsoft License to access Lawman. What used to cost a fee for each agency now has a onetime charge of \$19,938.00. Marc asked about the life of the server? Peter said he anticipates 10 years because end of life for the licenses would be 2027. Marc said the agencies could share the cost. If the E.T.S.B.

could pick up the cost for the upgrade then ask those agencies to pay their share. Kevin said it would be better to ask the agencies now to give them time by the end of 2018. Lyn agreed a letter needs sent to give the agencies a couple months. Mike asked how much this license would cost? Peter said \$19,938.00. Kevin said the \$5,000.00 already passed. Lyn said the letter needs to mention it is a reimbursement of the user's fee. Kevin said the letter can say due to additional cost this is what your cost is to keep Lawman. Lyn said Ellis Grove and Ruma don't use Lawman. Ryan would like notification in the letter when the upgrade is done. Marc said we should add a deadline. Marc will work with the 911 Office to approve a letter asking agencies to reimburse Randolph County 911 for the purchase of their licenses. Lyn asked about the previous \$5,000.00 motion. Kevin Miller motioned to resend the previous payment of \$5,000.00, seconded by Mike Hoelscher. Motion carried. Shannon asked if the letter should go to both Chief's and Mayor's. Marc agreed it should go to both. Marc motioned to approve up to \$19,938.00 for the purchase of licenses to be used by Lawman for the communities with the caveat they will reimburse the E.T.S.B. by August 1, 2018 a portion or percentage, seconded by Kevin Miller. Motion carried. Peter said the server unit is enclosed; however the air unit in the server room was not working. Shannon said they have order parts to fix. Cindy said the 911 Office will put the bill in tomorrow for the purchase.

911 OFFICE

Cindy said now that the server is gone from the 911 Office she'd like to ask Greg, Engineering to reestablish her office with the partitions from the back room. Shannon said yes that was fine.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Mike Hoelscher moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
March 8, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, March 8, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Mark Prange
Ryan Coffey
Mike Hoelscher
Kevin Miller
Chuck Kelley
Dr. Marc Kiehna
Brian Adams

Members absent: Shannon Wolff

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of February 1, 2018. Kevin Miller moved, seconded by Mike Hoelscher. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Marc Kiehna moved, seconded by Brian Adams. Motion carried.

BUDGET

Normal monthly expenditures for February. The server software was taken out of the RCSO Answering Equipment. The \$787.00 received is a few towns reimbursement. Lyn attended the Police Association meeting, where the software for the server was discussed all had received the reimbursement request and seemed in agreement.

SPARTA PD PSAP

The 911 equipment and server backup is out of commission at Sparta Police Department. Peter thought it was just the battery needing replaced when he took the backup apart to clean and saw lots of dust and melted parts, which is where the smoke likely came from. It could cost \$6,000.00 to replace the entire unit. A lesser unit could be purchased to get by then used within the County. The new unit should be a cabinet which encases the equipment for protection from dust. Peter will need to do an audit of the system. The electrician bypassed the battery backup and hooked the 911 equipment directly to the generator. Brian commented Sparta PD was under the impression they had Randolph County authority to do the power switch. It was discussed the bypass could have been handled differently. Sparta PD telecommunicators logged back into the 911 equipment during this outage and received a 911 call from the Sparta High School, which they couldn't answer. The call rolled to the Sheriff's Office. Marc asked if the new battery backup could be used on the new 911 system? Cindy said yes.

SPARTA HIGH SCHOOL

After the 911 equipment was wired to the generator Sparta High School did several 911 test calls. The 911 Office feels it is very important if possible to aid in the advancement of the school floor plans. This would include labeling

exits; door labeling, key entry verses key pads on the school floor plans. The school floor plans now are in a pdf format which has to be located under the SOP tab where the new floor plans could be integrated as a layer on the emergency map. ESRI has an app called Explorer/Collector that allows for the creation of an outline of the school. Ryan agreed many changes need to be made to the school floor plans. Cindy will get with Ryan and Peter to discuss the schools.

911 SERVER REBOOT

Cindy and Sherry have been restarting the 911 server when needed, however it was decided a couple months ago to no longer restart the server. Frontier is still willing to come out on service calls and if necessary attempt to find parts. Although RC 911 has no maintenance presently with Frontier, their labor costs have been minimal over the past several years.

FIRE MAP

The ETSB was asked about the best method to release the Fire Map? The TOPO layer was removed from the Explorer app due to issues it was causing with our roads. Explorer or Active 911? Chuck stated Active 911 is the way to go. Kevin said yes to Active 911. Chuck had a road issue with Active 911 as well as it took Red Bud Fire Department to a dead end. He stated for first responders Active 911 is the fastest way to get to a location. Sherry had prepared a couple Published Fire Map DVD's which were handed out to Kevin, Brian and Lyn. Active 911 has a yearly fee of \$11.00.

GAS LEAKS

The 911 State Office is asking for County review of SOPs for gas leaks. They stated Ameren is having a hard time receiving notifications from Counties when responding to gas leaks. The Randolph County 911 SOP looks fine.

LEGISLATION

Cindy asked about EMS, Chuck responded there are a couple shell bills. They are adding things to the EMT, EMR and Paramedic level. Bill 4526 talks about alternate rules to staffing, however this is not applicable for MedStar. MedStar provides a service for 3 Counties. Cindy stated Bill 4584 amends the motor fuel tax, and 911.

CELL TOWERS

A current list of towers was handed out. New towers in the County go through Land Resource Management. Chuck stated AT & T is the company to watch they received the FirstNet bid. Network rates are cheaper for 1st Responders.

AMBULANCE SERVICE

Chuck handed out yearend reports. Comparing 2017 with the first couple months of 2018, by community, they are down slightly for 2018. Patients want to go further away. If the patient is conscious and alert MedStar has to take them where they request. Falls are still high along with the sick. They are pushing to get more data to the public on strokes. The critical window is 6 hours. Mary Koester, North County News had contacted Chuck and wants to do a ride along. Marc feels this could be positive and more public information needs to be shared on MedStar. Kevin asked Chuck to provide this report to Mary with North County news. Next month is 911 education month Marc suggested Cindy and Chuck work on their 911 reports and MedStar reports to present to an upcoming County Board meeting. Mike asked about notifying the newspapers of 911 meetings. Sherry will fax the schedule to all the newspapers. 911 meeting notifications are also on the County website.

E.T.S.B. MEETING CHANGE

Due to the Leaders breakfast being on April 12 the E.T.S.B. April meeting will be moved to Thursday, April 19, 2018.

CHESTER BRIDGE

Mike attended the Bridge Study Group meeting. Several proposals were discussed. The next public meeting will be in Perryville.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Kevin Miller. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
April 19, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, April 19, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Mike Hoelscher Dr. Marc Kiehna Brian Adams
Members absent:	Shannon Wolff Chuck Kelley Ryan Coffey Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of March 8, 2018. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Mike Hoelscher moved, seconded by Marc Kiehna. Motion carried.

BUDGET

Randolph County 911 has received a few more reimbursements for the Lawman Server, still need Evansville, Steeleville, Tilden and Chester. Lyn said Steeleville's has been mailed. All agree it is good to see cooperation from the Cities.

SCHOOL FLOOR PLANS

The school floor plans are coming along. Randolph County 911 purchased a PG 200 Trimble device which was around \$2,300.00. In addition to school floor plans it will be used for shooting address points; camp grounds, subdivisions, and other points of interest to emergency responders. The use could be shared with County. Lyn said after the schools are finished it could be used for hospitals and other places. Cindy said the call will pin point on the school in the appropriate room on the map within 3 feet. Presently the telecommunicators have to manually click several tabs to find the school floor plans. When this project is completed the caller information will population automatically on the school floor plan location. Lyn said the Trimble could be used for fire hydrant locations. Marc said the City of Steeleville purchased parcels to add their hydrants on the map. Cindy said the possibilities are endless. Brian agreed Sparta was able to get their hydrants and valves within 18 inches.

911 EQUIPMENT

Cindy has been working with the State 911 Director; they've had several conference calls. If Randolph and Washington County go with another service provider whether it is INdigital or whomever a complete system modification will have to be done. We have started working with INdigital on the process due to it being lengthy.

Indigital has provided a new monthly bill for the new Next Generation equipment with the cost increasing \$1,700.00 monthly. This will need to be approved by the State 911 Directors Office, due to network costs being paid by them. Do to Randolph and Washington grant moving toward the outline of the new 911 Law, things appear positive that this may get an approval by the 911 Directors Office. There will be room for other 911 Entities/Counties to join into the proposed network. The State has approved higher network costs in the past.

PUBLIC SAFETY AWARENESS MONTH

Cindy will give a presentation to the County Board tomorrow. There have been several 911 public safety notices in the newspapers through April.

WIRELESS TOWER

A few wireless test calls were made recently. The Ridge Rd. tower has a sector pointing to Sparta PD, which was set up that way for the Shooting Complex. Sean, Sparta Police Chief seemed fine with the Ridge Rd tower. The tower sections can be changed at any time.

TRAINING GRANT

Annually INENA offers training grants regionally throughout the State of Illinois. INENA Region 6 Vice President Darrel Ostendorf in O'Fallon and Cindy Region 7 Vice President have submitted a request for a 3 day Communication Certified Training officer grant. Each \$4,000.00 grant was approved and SILEC is expected to pick up the remaining cost. And there are 32 seats available. Randolph County has 7 emergency personnel interested as of now others in Region 7 interested are Jackson County, Marion City, Williamson and Franklin County.

911 OFFICE

Painting and ceiling patching is almost complete. There were wall issues when the server was removed and partitions rearranged.

GENERAL ASSEMBLY

The 911 Directors Office and Advisory Board have issued the 2018 report to the General Assembly on the status of the 911 Law passed in 2015 the report is lengthy and can be found online or Cindy can get a copy if anyone is interested.

911 CALL

Marc was contacted regarding a 911 call from 11131 Schuline Rd. The caller was reporting two suspicious men who hesitated leaving the property. This call on Schuline Rd hit the tower on Ridge Rd and correctly routed to the Sparta Police Department. The Sparta Police Department telecommunicator directed the caller to hang up and dial the non-emergency number to the Randolph County Sheriff's Office. The resident was concerned about this situation not being treated as an emergency and redirected. Cindy said the 911 Office wasn't asked to inquire about this incident. As stated previously in this meeting wireless test calls were recently conducted in this area and the Ridge Rd tower as well as a few others are routed to the Sparta Police Department. Sean, Sparta Police Chief stated he is in agreement these calls should route to Sparta PD first. Lyn stated Sparta PD should have been able to see the men's information on LEADS. The caller's husband spoke with Sean and Jeremy at the Sparta Police Department.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Brian Adams moved, seconded by Mark Prange. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
May 10, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, May 10, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Dr. Marc Kiehna Shannon Wolff Brian Adams
Members absent:	Mike Hoelscher Chuck Kelley Ryan Coffey Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Trecia Hanna, MedStar Ambulance Peter Hubbard, RC Technical Support

MINUTES

Chairman Thies asked for a motion to approve the regular board meeting minutes of April 19, 2018. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

Chairman Thies asked for a motion to approve the bills. Brian Adams moved, seconded by Mark Prange. Motion carried.

BUDGET

Revenue received for April was \$25,050.70 and has been difficult to figure Statewide. Cindy has spoken with a number of 911 Coordinators having the same issue. The increased \$1.50 911 surcharge breakdown has not proven a stable figure for each 911 County. It is dependent on yearly grant disbursements and a number of other items. The Advisory Board is pushing to sit with State Police Accountant Karl Pound to get a better idea of the breakdown. Randolph County will receive a large reimbursement check in May. The Trimble is line itemed in equipment for \$2,382.00. It has been used to add control points at the schools.

911 MEDSTAR UPDATE

Cindy and Chuck had given updates to the County Board at their last meeting. A Randolph County progress report was handed out to the ETSB this report was gone over at the County Board meeting. The local newspapers recently ran an article that Cindy submitted regarding telephone types and their capabilities. Marc wanted to thank Cindy and Chuck for attending the County Board meeting and meeting with the newspapers.

TELECOMMUNICATOR TRAINING

Cindy received a power point from Cindy Barbera-Brelle, Statewide 911 Administrator stating a new Law had passed where telecommunicators have to be trained for Sexual Assaults. Shannon stated the Law changed on how the Sheriff's Office has to report an assault. Cindy is not sure if the telecommunicator requirements had passed,

however she will check with the State 911 Office. Shannon said he would check with SILEC. The Sexual Assault training power point is long with a quiz at the end. Randolph County 911 requires our telecommunicators to have the 80 hour SILEC class. Shannon had Jarrod check on the telecommunicator training. Trecia stated the training could be used for Continuing Ed.

FIRSTNET

Illinois opted into FirstNet. A massive grant went out that they have been working on for over 5 years. Illinois opted in for Emergency Services on a National Network platform.

NENA CONFERENCE

Cindy will meet with INdigital and the State of Illinois regarding the grant while at the NENA Conference. Prayers daily our 911 equipment holds out. Lyn asked when the conference was. Cindy said mid-June. Marc asked if it was looking good for Randolph County to receive the grant. Cindy stated she feels positive about the grant request even a portion of the equipment cost would be welcomed. If allotted Randolph County 911 will have a year to complete and submit for reimbursement.

FRONTIER

Frontier monitors the Randolph County 911 equipment and if there's a problem they'll come out. We've been lucky with not having any maintenance coverage. However, January to May of this year Frontier has fixed several equipment issues with costs around \$2,600.00. We have had difficulties attaining the billing for maintenance services.

SCHOOL FLOOR PLANS

Peter stated control points have been added for the Chester Grade School and Chester High School using the Trimble. The points are used to lay the school floor plans on the exact location on the map. When the plans are in pdf format and zoom in they are fuzzy, when changed to AutoCAD there is more clarity, you can see the room numbers. A 911 call could point in a good location depending on the confidence factor and how accurate the phone companies GPS is, possibly within 16-31 meters. Peter stated the Trimble allowed us to get the actual point and not rely on satellite points.

SPARTA PD

The battery backup will hopefully be installed at the Sparta PD within the next 2 weeks. A part of the cabinet has been on backorder. Several boxes have been delivered to Sparta PD. GovConnect has billed for the delivered items, however Randolph County 911 isn't paying until everything is in. Cindy asked if the closet was big enough at the Sheriff's Office for this new cabinet? Peter commented there will be equipment coming out. Their battery backup will not make it another 4 years. Cindy stated that's something that can be pulled out of the new 911 equipment bid. We'll have to ask about maintenance on backups and monitors. Peter stated Frontier told him the model to purchase. Peter will keep everyone in the loop.

ADVISORY BOARD

Cindy will have a conference call this Tuesday regarding Legislation. They have cancelled the last 2 months of Advisory meetings. They're not able to view rules coming down for example allowable verses non allowable costs, vehicle use. There are no vehicle use issues here, however pretty much every other County has a vehicle and the issue is whether they can take it home.

SB459

This is a large mental health bill amended to add the record keeping of every mental health medical call to be the responsibility of the 911 Office. This stems from an incident involving an autistic child. Marc said there's no doubt the record keeping would be huge. Trecia stated every mental health call that goes out is massive, however no one case is the same and services differ greatly.

SIDWELL

Marc stated the County Board had a meeting with Sidwell to help with the Randolph County GIS mapping. Their main office is out of St. Charles. For years we've worked with Bruce Harris and Associates. Sue takes care of splits when land changes hands. We spent time talking about fabric ESRI software changes. Peter said ESRI 10.2, which Randolph County has is at end of life and within the next year we'll have to go to 10.6 during the transition. There will be some down time. The internal map may not be accessible for possibly a week. Marc stated they don't know the timing. Cindy and Lyn commented Randolph County had Sidwell years ago Marc agreed and said the County

Board is reviewing other Counties and their mapping through Sidwell. Randolph County will have a source of funding through GIS.

NAVIGATOR CONFERENCE

Trecia and Patty Ostendorf attended the National Navigator Conference. They were there to formally receive MedStar Ambulances reaccreditation. This is something Charlie Kelley was very proud of. There are only 500 companies accredited in the Nation.

RADIO

Shannon stated the amplifier went out on the radio at the Sheriff's Office. It'll cost between \$1,000.00-\$3,000.00 to fix and can't be guaranteed.

VIDEO TELEPHONE

The Sheriff's Office has installed a new video telephone system. People can visit anytime due to the calls going directly to the inmates rooms. There is a video kiosk in the front lobby, visitors can schedule visits with inmates. The Sheriff's Office is housing an average of 8 federal inmates.

LAWMAN SERVER

Peter stated the Lawman system is on the new server. The only hiccup has been entities not having an HP printer, as they tell Peter he is adding their printer to the server.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Mark Prange. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
June 14, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, June 14, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Dr. Marc Kiehna Ryan Coffey Brian Adams
Members absent:	Mike Hoelscher Chuck Kelley Shannon Wolff Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Trecia Hanna, MedStar Ambulance

MINUTES

After a review of the minutes from May 10, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Brian Adams. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Ryan Coffey. Motion carried.

BUDGET

Revenue received for May \$69,361.42 was a deposit from the State 911 Office for the months of January and February. The State 911 Office stated that this deposit and forth coming reflect the surcharge increase which passed last year. However, since the passage of the new surcharge (\$.87 to \$1.50) it remains difficult to get an accurate figure reflecting the amount of increase returned to 911. The City of Chester's Lawman Server reimbursement should come any day.

AMBULANCE REPORT

The ANI/ALI transport method to MedStar through the Digiport was purchased in February. Cindy realizes Chuck has been busy; however they are many months out on this work. Peter is done with his side until the work on the other end has moved. Chuck needs to get the network lines ran with a cat 5 cable. He needs to call support for the install. There are a number of steps that have to take place to get this done. Marc asked what this transfer will do. Cindy explained it will transfer the data of the 911 call with the telephone number and address. It will hopefully be a more redundant secure method while cutting Frontier line cost. Trecia texted Chuck and he responded that he will put this on his schedule for next week and is calling support today.

SCHOOL FLOOR PLANS

Cindy asked the ETSB if they would like to release each school floor plan into Lawman when each one was complete or when the entire project was complete? The ETSB said to release each school floor plan when complete.

Once the Chester Grade School and Chester High School floor plans have been sent to Lawman we will do test 911 calls. Ryan stated overall the project guidelines for Active Shooter are about 50% through the training phase. The Law enforcement, EMS and Fire have been training together for the Active Shooter event. Sherry presented a brief overview of what the school floor plans will look like in Lawman and then showed the ETSB the ArcGIS map she updates.

CPR APP

It was asked if any ETSB member knew of the CPR app. If installed you will get a message that shows where CPR is needed. It has been tested through Chesterfield Fire Department.

SPARTA UPS

Randolph County 911 has been waiting on the cabinetry for the Sparta PD battery backup, which has been pushed back to June 20th. Peter installed the backup last week on the floor in the previous position. There will be a small cost involved from the electrician.

NG GRANT

Cindy has had a lot of correspondence on the NG Grant with the 911 State Directors Office. There are concerns if 911 NG equipment is put at MedStar which may shift Randolph County back to having to consolidate. We don't have to consolidate right now. Cindy received notice that the Grant will be awarded no later than June 30. Cindy will take additional questions to the State Director at the National NENA conference next week if awarded. Marc would like to put out a joint press release with Washington County. Cindy stated the article needs to be very clear that its equipment based only with no other County to County sharing of services. Marc agreed a press release would address the issue.

EMERGENCY PLAN GUIDELINES

NENA Drills and Exercises is sort of on the same lines as trouble shooting for emergency preparedness. Cindy will ask Mike Hoelscher about an emergency preparedness plan. They are moving towards each entity having to provide information.

MODIFICATION PLAN

If Randolph County 911 goes with INdigital as our service provider we'll have to modify and it is lengthy.

ACTIVE SHOOTER TRAINING

Ryan stated SILEC is offering Active Shooter Rescue Task Force Training to Firefighters and EMS. It's an 8 hour class on Friday and another on Saturday at the Chester Grade School. The Randolph County Police Association assisted the Chester Police Department. Trecia stated they have a couple to send.

COMMUNICATIONS TRAINING OFFICER WORKSHOP

The combined grant obtained from INENA VP Region 6, Daryl Ostendorf and INENA VP, Cindy Wagner. There are around 42 persons schedule for this training. Randolph County has around 10 on the roaster. The training will be held June 26 through 28, 2018 in O'Fallon, IL.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Ryan Coffey. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
July 19, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, July 19, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Dr. Marc Kiehna Kevin Miller Brian Adams Mike Hoelscher
Members absent:	Ryan Coffey Chuck Kelley Shannon Wolff
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Trecia Hanna, MedStar Ambulance

MINUTES

After a review of the minutes from June 14, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Kevin Miller moved, seconded by Brian Adams. Motion carried.

BUDGET

Reimbursements have been received from all Cities for the Lawman Mapping work. Statewide surcharge projections coming in higher than anticipated for now. Services Rendered is to Hall Electric for the Battery backup at Sparta PD and Frontier a payment of \$800.00 for February to May issues.

TECHNICAL SUPPORT

Peter has installed the cabinetry at Sparta PD. Hall Electric will need to return for final install. A bill was submitted to GovConnect for \$6,000.00-\$7,000.00 which will show on next month's budget.

AMBULANCE SERVICE

Trecia stated MedStar had a lightening issue again. They relied on the Sheriff's Office and Sparta PD to pick up the 911 calls. MedStar Ambulance is back up to 2 functional stations. The lightening fried 2 panels and the generator. Cindy asked if the PSAPs handled pre-arrival. Trecia had notified the Sheriff's Office and Sparta PD that MedStar was out and not to transfer 911 calls, to take the information and then radio to MedStar. However, Sparta PD had forgotten about MedStar being out and transferred a 911 call to them just as they were getting one station/line up.

MEDSTAR TRANSFER PROJECT

Peter was trouble shooting the connection to MedStar and had some problems a couple weeks ago. Chuck was working on the issues.

SCHOOL FLOOR PLANS

Cindy was under the impression when a 911 call was received it would populate on the school. Per Peter he has to build a new interface geospatial and Lawman will need to be involved. Peter had said this will need to be done for the next phase of Next Generation 911. He will get Roger, Lawman to come to an ETSB meeting and talk about the interface. The go ahead was given to have Peter put the schools in the current location on Lawman.

TRAINING GRANT

The Communication Certified Training Officer training was well attended. INENA Region 7, Randolph County 911 and Region 6 received a \$4,000.00 grant each. SILEC picked up the remaining amount.

NATIONAL CONVENTION

National 911 Projection – The Next Generation 911 Advancement Act of 2012 was a Law passed at the direction of the 911 Caucus. Representative Shimkus who was a member of this caucus is now a co-chair of the NG 911 caucus. Representative Shimkus was involved in the NG cost study meeting in Harrisburg to see where every County was at. The NG cost study will serve as a resource for congress as it considers creating a coordinated, long-term funding mechanism for the deployment and operation, accessibility application development, equipment procurement and training of personnel for NG 911 services. This study is now completed and has been submitted to the Office of Management and Budget where it is awaiting signature before it can be submitted to Congress and made public. The Illinois 911 Legislative Committee chair, Ralph Caldwell, Champagne County Coordinator has reached out in a letter to Representative Shimkus asking for this material to be released as soon as possible.

Next Generation Readiness – Governance, routing location, GIS data, NG core services, network, PSAP call handling systems, security, operations, optional interfaces. We are asking wireless providers for better location base routing. To use the callers location not cell tower for better accuracy.

Text to 911 – A number of alerts and advancements to 911 testing. Capabilities include:

- File Report
- Alert System
- Advanced Technologies
- Real Time
- Medical Alert Devices
- Sensory

However, staffing concerns remain for potential telecommunicator overload.

TC Training – Ongoing education with regards to stress management. Telecommunicators would be required to take the 80 hour training prior to handling 911 calls. There will be certain protocol for answering 911 calls. Trecia stated EMD is certified through the IDPH. Cindy stated each County could be different per union's involvement.

UBER Safety – There is now a 911 emergency button on the app for 911 cyber security.

Disabled and 911 – Cindy asked if the County had a registry for emergency preparedness of wheelchair bound, mental health, nursing homes and assisted living homes? Along with contact names and numbers for each facility? Mike commented on the Hipaa Laws protecting the rights of residents in centers. The turnover is so great one day there could be 68 residents and 4 days later 58. Brian receives an annual count of residents for his report.

Cindy met with the Illinois 911 Director Cindy Barbera-Brelle to discuss the grant application. Cindy Barbera-Brelle asked for additional copies of the budget and had additional questions for INdigital with respect to the backup servers. She had follow up questions for Cindy and Jessica, Washington County Coordinator. Cindy commented anyone who has been contacted for additional information should hear by July 31. The Statewide bid was approved and was going out for RFP due back by September. Reimbursement only goes to July 2019.

GRANT

The State received 20 grant applications with 11 consolidations. Which means less money would go out with more money put in the release back to each County.

GIS GRANT

State 911 Director will be considering the status of all 911 Counties GIS systems when deciding what direction State 911 Office will apply for Federal Grant money.

CONSOLE

Information was picked up at conference on consoles. Mike stated dispatch could be pulled out front.

LINCOLN PORTRAIT

Marc stated a portrait of President Lincoln was added to the 3rd floor of the Court House. It was copied from an 1860 glass negative. He invited the ETSB to take a look.

WARNER COMMUNICATIONS

Kevin stated County MABAS had paid the bill from Warner Communications. There were discussions regarding who owns the fire paging systems. Kevin commented it was received through a grant that every individual Fire Department received. Lyn asked about inventory and if it was insured? Kevin assumed the County had taken over insurance. Cindy was certain Nancy had a folder with this information. Marc asked Mike to check with Carol regarding insurance. Kevin asked if 911 would be responsible? Cindy stated all radio equipment was signed over to each agency a number of years ago. There remains no radio paging equipment on 911 inventory.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Mike Hoelscher. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
August 13, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Monday, August 13, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Lyn Thies Mark Prange Dr. Marc Kiehna Ryan Coffey Chuck Kelley Mike Hoelscher Shannon Wolff
Members absent:	Kevin Miller Brian Adams
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Justin Jeffers, Randolph County Treasurer

MINUTES

After a review of the minutes from July 19, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Chuck Kelley. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Chuck Kelley moved, seconded by Shannon Wolff. Motion carried.

BUDGET

The battery backup rack at Sparta PD is completely installed. Randolph County 911 will be able to use this rack with the new 911 equipment; it's enclosed keeping out dust. Services Rendered showed a payment to Frontier for service on the 911 equipment.

AMBULANCE SERVICE

Chuck stated MedStar received a Mission Life Line for getting patients to the Cath Lab in record time. Most of those calls came from Randolph County. Chuck stated he is starting to migrate MedStar from Verizon to AT & T. Verizon is not offering prioritization during large events allowing wireless calls to drop because of overload. AT & T and FirstNet will deploy in 2020 on Band 14. Cindy asked Chuck if he saw any issues with 911 transfers if he changes to AT & T. Chuck stated no this is strictly wireless. Chuck stated MedStar will be the first moving solely modems. MedStar vehicle modems transmit 12 lead to hospitals; the signal is frequently dropped around Freeburg and New Athens. AT & T has taken steps to allow prioritization. FirstNet is completely cellular based and for cost profiting we need to get away from Verizon. He believes other providers will follow.

GRANT REQUEST

The notification of Counties receiving the NG 911 Equipment Grant was to be July 30, but was extended to the middle of August. Cindy met with Cindy Barbara-Berelle, 911 State Director in Chicago. The NG 911 Equipment Grant template would not open in the 911 Office due to not having the correct Adobe Reader. RC Technical

Support was asked to update Adobe and allow the 911 Office to have Administrative rights on all computers to avoid this issue in the future. The 911 equipment grant request was \$158,023.40. Randolph County 911 was notified of the preliminary grant award of \$119,422.75 late last week. Preliminary signatures are required, and final award from the budgetary office will come mid-September. Items not covered in the grant for both the Randolph County Sheriff's Office and the Sparta Police Department were extended warranties, basic warranties as well as headsets. More money was allotted to rehome the central offices. Training and education stayed the same. Washington County 911 grant was also approved. Jessica, Washington County 911 Coordinator on behalf of the Washington County ETSB would like to request a meeting to include Washington County ETSB, Randolph County ETSB and INdigital. This meeting would be to explain the next steps if both Counties choose to change service providers. Both Counties now have Frontier as their service provider. Marc stated this is great news. Lyn said the grant was awarded under a RC/WC 911 joint system request. The 911 Office will have to submit a monthly report and send quarterly financial grant reimbursement request to the 911 Directors Office. Important to note that although this grant was awarded under an INdigital bid the Directors Office will allow other bids to be accepted as long as a different provider will mirror the requested equipment bid. Cindy and Justin, Randolph County Treasurer had reviewed in-depth the original grant request of which both he and Lyn Thies signed. Lyn asked what the intent of the Directors Office regarding the development of a statewide NG 911 vendor list. Cindy said they are hopeful for late September. Cindy Barbara-Berelle is working with the Procurement Team for a State bid. Marc Kiehna motioned the Randolph County Emergency Telephone System Board accept the preliminary NG 911 Equipment Grant award of \$119,422.75, second by Mike Hoelscher. Motion carried. There will need be a detailed modification to the existing Randolph County 911 filing if the ETSB decides to go with a different service provider. The Randolph County ETSB will meet with the Washington County ETSB on Tuesday, August 21, 2018 at 9:00am in the Washington County Court House in Nashville, IL. Marc complimented Cindy and Sherry for their part in receiving the grant. Cindy thanked the ETSB for their part over the past several months. Lyn asked if INdigital had put a proposal in for the statewide network. Cindy commented she believes it is their intent to do so.

FIRSTNET

Discussions were held at the INENA meeting in Chicago regarding FirstNet. Randolph County had been contacted regarding hosting a meeting for FirstNet. Comments were made that they were moving through the State and presenting first responders with information of a service that would put them on a dedicated line in the event all lines were down or busy. Cindy asked if this included all wireless vendors. It was stated that it was not all vendors. Upon returning and checking with FirstNet we were told it was not for all carriers therefore Randolph County chose to hold off on a presentation at this time.

NATIONAL NG GRANT

Revision to the Next Generation 911 Advancement Act of 2012 have been released. This grant program is intended to improve 911 service throughout the Nation. As of 2016 the grant had a total \$109 million for disbursements. Cindy will follow up with the State Directors Office after review of this document. By a quick overview it appears that this may be released on a State by State bases as opposed to Counties. The Illinois 911 Directors Office has indicated State and individual County GIS data improvements are a top priority.

LAWMAN/GIS DATA

Peter, Technical Support has been in contact with Roger, Lawman to attend the next ETSB meeting for discussions regarding future GIS interface buildout. This advancement will allow for the next phase of NG 911 mapping. Due to continued efforts and work the 911 Emergency Map is in the best shape and format it could be at this time.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
September 13, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, September 13, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:

Lyn Thies
Brian Adams
Kevin Miller
Chuck Kelley
Mike Hoelscher
Shannon Wolff

Members absent:

Mark Prange
Marc Kiehna
Ryan Coffey

Others present:

Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Jeremy Kempfer, Sparta Police Dept. Assistant Chief
Peter Hubbard, Randolph County Technical Support

MINUTES

After a review of the minutes from August 13, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Kevin Miller moved, seconded by Chuck Kelley. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Chuck Kelley moved, seconded by Brian Adams. Motion carried.

BUDGET

Services Rendered amount was paid to Frontier for 911 equipment issues. Supplies shows the purchase of a printer. Revenue estimates from the 911 Directors Office, Karl Pound shows over the last three months has gone up \$10,000.00, which could go down drastically if Randolph County doesn't received the last check in 2018.

AMBULANCE SERVICE

MedStar Ambulance hired a new General Manager, Dana Wilson; she's helping in house and with billing. Cindy asked if MedStar now had security to go through for dispatch. Chuck said no, however dispatchers were sending all calls to Dana. Chuck stated MedStar also hired their own IT guy Dustin Miller.

TC TRAINING

A list of telecommunicator training hours was passed out. Sherry stated the telecommunicators are doing really well with keeping up on their hours. The 911 Office is waiting on a PowerPoint from Ameren for additional continued education hours. Jeremy Kempfer stated Sparta Police Department purchased a set of DVDs for training.

LAWMAN/ESRI UPGRADE

The 911 ETSB was made aware in July that in order to move forward with the placement of the school floor plans an ESRI upgrade to the Lawman CAD/Mapping system would need to be done. Peter Hubbard, Technical Support, commented he would reach out to Roger Hediger, Lawman President in July to attend a 911 meeting to discuss this

needed advancement. It is noted that in December 2017 the ETSB was made aware of an upgrade needed for the Lawman Server/Software. This upgrade cost was shared by the County, 911 and the Communities which access Lawman. After the software upgrade the map was down for a number of days. At that time Peter worked with ESRI and was able to get the map plotting, however due to the ESRI 9.3, it was not known if the system could be brought back up.

The Lawman Mapping Interface Application Proposal was distributed. (Attachment: Lawman Proposal) The upgrade would allow Lawman to move from ESRI 9.3 to 10.2. This would allow a number of advancements to the Lawman CAD/mapping program, which include: An upgrade to the client application that allow for display of crime and calls for service statistics. This would equally be a departmental advancement and not solely a 911 map specific upgrade. 911 Specific upgrades would be: real time mapping when updates are made. This will allow user to view and interact with the map data. The upgrade would allow for the Next Generation of call taking with respect to accepting videos, photos and text messages.

LAWMAN/ESRI COST AND MAINTENANCE

The proposal for this ESRI upgrade would be \$15,000.00 with yearly maintenance of \$7,500.00. Cindy was asked to check the existing Lawman contracts. The County now pays \$4,750.00 annually for software maintenance. Each Community which subscribes for this service pays around \$600.00 annually. Cindy has reviewed the proposal and understands the need for the upgrade as soon as possible. The Court House is now 10.2 and going to 10.6. Questions were asked as to why the Lawman program was not brought up along with the Court House. Peter said the Lawman interface does not now work with the current version of ESRI 10.2. This is a bid for the new version of ESRI and the programming necessary to bring Lawman into the next phase of CAD and Mapping. Cindy said in 2011 the 911 ETSB paid for mapping services regarding the high/low ranges and approved the installation of ESRI on the Lawman CAD/Mapping computer at the Sheriff's Office and Sparta Police Department. The installation was made possible through the purchase of the Randolph County Enterprise License, by the Randolph County Government. The 911 ESRI user fee began in 2011 in the amount of \$8627.56. The 911 yearly ESRI fee is now \$4892.00. Shannon asked what the yearly maintenance on the Lawman proposal of \$7,500.00 was for. Peter currently administers Lawman software updates throughout the year. Peter commented Lawman is also an RMS package at the jail for civil reports. Chuck is concerned with the \$15,000.00 up front cost, along with the \$7,500.00 maintenance. It was noted that typically the yearly maintenance is 20% of the original cost, not 50%. Peter said costs and other concerns would need to be answered by Lawman President, Roger Hediger. Lyn asked about upgrades and if this only covers ESRI? Peter said all upgrades would be covered and yes it is only for ESRI. Mike asked what the \$15,000.00 cost covered. The upgrade for ESRI. Cindy pointed out this maintenance over the 5 year period would be \$37,500.00. This along with projected maintenance for new NG 911 Equipment at around \$18,000.00 yearly, and ESRI maintenance we now pay of \$4892.00, may be heavy for the 911 budget in the years to come. Peter said he does not believe at this time the officers pull this map up on a regular basis. However, each community is paying between \$500.00 to \$600.00 for a Lawman license. The user fee then paid by each community for Lawman would be more for the use of the records management services and not the mapping layer. They use Active 911 as a map guide. Cindy stated we had investigated Active 911 for updates to assist the officers in the field; however they only accept address points. This is a project that will take time that Sherry continues to work towards. A question was asked regarding the cost and fees associated with other mapping vendors. Peter said he knows of GeoComm and Thinkmap. Cindy said Randolph County 911 had Thinkmap before the Lawman integration. Lyn reiterated the upgrade would also allow the project of school floor plans to move forward from months previous. Peter agreed and said dependent on the phone company's the 911 call should pinpoint the location of the caller on the plans. Shannon agreed this could be a great benefit in an active shooter environment. Lyn asked for a time frame for this upgrade. Peter said 3 to 6 months. Lyn said the ETSB will need to review this proposal and note the three options discussed: 1. Randolph County 911 and County share the cost. 2. Communities share the cost. 3. Wait for another interruption of service with ESRI 9.3 and hope for it to be restored. Lyn does not see as large of an issue with the upfront cost of \$15,000.00, however yearly maintenance of \$7,500.00 will get costly. Thoughts were raised about the need for an additional Lawman contract which outlines the service and what maintenance would include. Jeremy commented he will need to answer for what this cost would provide his department and the community. Cindy understood and commented the 911 equipment is a tremendous aid to Sparta and the surrounding area. Chuck feels a contract should include the ESRI license through 11.2 as well. Kevin suggested perhaps the County needs an agreement with each community that outlines the cost, its usage and explains the Lawman System. Lyn feels it is very important for Roger Hediger, Lawman President to attend the next 911 meeting in order to address the concerns outlined. Peter agreed and said he would extend the invitation again. Peter reiterated a move needs to happen soon. 9.3 cannot get relicensed at the beginning of next year. It is felt there needs to be clarification regarding who is responsible for the upgrade of this Lawman program. Does the responsibility lie with the Randolph County Technical Support Office or the Lawman Company?

911 SYSTEM PROVIDER

The handout provided highlights the benefits of going with INdigital as a new 911 Systems Provider. This was put together after the last meeting in Washington County. Washington County 911 will be changing System Providers. Both Washington County and Randolph County now have Frontier as a System Provider. Cindy had met with Frontier and they provided a bid for two answering points, no back up, no rehomeing fee. For a total of \$136,000.00 the INdigital bid of \$154,000.00 included Mevo backups rehomeing fee and was a joined system to back each other up. The Randolph County 911 equipment grant in the amount of \$119,422.75 was reviewed and accepted by the Randolph County ETSB in August. There will be a State 911 modification to change System Providers. The final bid award will come in the next several weeks. Randolph County has 12 months to get reimbursed for the grant. The new system will have more security and flexibility. Peter suggested going with INdigital over keeping Frontier. Chuck agreed with the change. Frontier is behind and their service is not where it needs to be.

CONSOLE

Just for consideration, Cindy said along with installation of new 911 Equipment it may be time to consider a new console at the Sheriff's Office. Shannon stated not sure the consoles can be changed without changing the radio. They are screwed into the console. Jeremy commented Sparta PD was able to replace their radio system after it was struck by lightning and a new one covered by insurance.

NG EQUIPMENT RFP

Cindy said she was told by a 911 Director that it would be over the next several weeks for final notification on the grant, upon approval she hopes the equipment vendor list will be out. However, if it is not in a timely manner Randolph County ETSB should consider going out for RFP on the equipment. Lyn asked if the cost comes in 20% cheaper for the state bid would the companies honor that. Cindy stated INdigital committed to honor the state price.

COPIER

The 911 Office copier is 10 years old. Our last upgrade we purchased a color copier through Xerox. Lyn asked if we purchased it or leased. Cindy stated leased and then paid off. Chuck stated MedStar switched to Toshiba through Coast to Coast. Xerox had gotten expensive. Shannon said their postage machine is through Coast to Coast and the Circuit Clerk uses them as well. The 911 Office will check into Coast to Coast for a quote.

CABINERY

The new cabinetry has been installed at Sparta Police Department. The new 911 equipment will work really well in it. Peter met with Jared in the Sheriff's Office equipment room. Peter said there should be less equipment with the virtual server being stored in his office.

911 OFFICE

Cindy stated months back she mentioned moving the partitions back into the 911 Office and getting with Stiles. When the partitions were taken apart to allow for the server some parts were lost. Cindy will begin this process in the next few months.

FIRE ASSOCIATION MEETINGS

Peter had spoken to the Tilden Fire Chief; he stated how much he appreciates Daniel's help and is glad he attends the Fire meetings.

OCTOBER ETSB MEETING

Lyn stated the Regional Leaders Breakfast is on the same date as the next ETSB meeting. It was agreed to move the ETSB meeting time to 10:00AM.

NOVEMBER ETSB MEETING

Sherry was contacted by Peter regarding Sidwell using the County Boardroom during the week of the November ETSB meeting. Sherry asked if the ETSB would like to move the meeting to the previous Thursday, November 1. Several members had conflicts with that date and it was decided to keep the meeting on Thursday, November 8, however moved to the Grant Jury Room.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Shannon Wolff moved, seconded by Chuck Kelley. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Court House Boardroom
October 11, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, October 11, 2018 in the Randolph County Boardroom at the Randolph County Court House, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present: Lyn Thies
Mark Prange
Mike Hoelscher
Brian Adams
Marc Kiehna
Chuck Kelley
Ryan Coffey

Members absent: Kevin Miller
Shannon Wolff

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Roger Hediger, Lawman President
Peter Hubbard, Randolph County Technical Support
Jarrod Peters, Randolph County Sheriff's Office Chief Deputy
Justin Jeffers, Randolph County Treasurer

MINUTES

After a review of the minutes from September 13, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Brian Adams moved, seconded by Marc Kiehna. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Chuck Kelley. Motion carried.

BUDGET

September had normal monthly expenses. Mobile Phone line item did go over due to new phones purchased.

TOSHIBA COPIER/PRINTER QUOTE

Heartland provided a quote for a new copier/printer in the 911 Office. At the last ETSB meeting the board agreed to ask Coast to Coast for a quote. Coast to Coasts quote is \$6,326.09 and Heartlands quote is \$4,600.00. Coast to Coast is sending a lesser quote taking out the use of larger paper. Those prints can be sent to another printer in the 911 Office. Mike asked if every office in the Court House needed a copier. Marc explained with all the records in the back room of the County Clerk's Office and Assessor's Office each office needed their own copier. It's a good thought, but time would be lost in getting the copies. Peter said paying per page is the biggest cost. Cindy said if Coast to Coast price comes down the 911 Office may choose to go with them. Marc asked if the ETSB needed to approve the item. Lyn stated no it's a budgeted item.

NEXT GENERATION EQUIPMENT GRANT

Cindy had discussed the Grant over the last few months. Randolph County received the final award of \$119,422.75 from the State Directors Office. Marc Kiehna motioned to accept the NG Equipment Grant and authorize the

signatures of Lyn Thies, Emergency Telephone System Board Chairman and Justin Jeffers, Randolph County Treasurer, seconded by Brian Adams. Motioned carried. The ETSB thanked Justin for his time. Cindy had spoken with Jessica, Washington County 911 Coordinator they had received word of their final NG Equipment Grant award. Cindy asked if Randolph County 911 should wait a few weeks to see if the state comes out with the statewide NG equipment vendor list for procurement. Lyn asked if the ETSB meeting should recess for 2 weeks or wait until the next meeting. Marc asked if we needed to do something in 2 weeks or can it wait until the next regular ETSB meeting. Cindy stated she will be working on the equipment bid over the next month. Mike asked what was best for Randolph County 911. Cindy stated waiting until the next ETSB meeting should be fine if that is what the board decides. Lyn said Randolph County 911 will have to go out for RPF if the state delays the NG vendor list. Cindy said if we do go have a System Service Provider change with INdigital it will be pretty detailed. Cindy will work on a press release. Lyn stated about a joint press release with Washington County. Marc asked Cindy and Lyn to come to the next County Board meeting next Friday at 9am.

AMBULANCE SERVICE

Chuck stated he has the ANI/ALI scheduled with support to get the new interface installed on his side; however he doesn't have a date. Peter's work is complete. Lyn asked if install would be 2 weeks. Chuck hoped to get it installed by the next ETSB meeting. Chuck stated MedStar had 3662 responses through August and 2800 transports. He will send a pdf of this report to the ETSB. Marc asked if there were any major issues. Chuck commented not really. Chuck stated MedStar had the opportunity to send two of their employees to training for Tactical Medics.

RCSO/SPD-ESRI 9.3-10.6 UPGRADE ON LAWMAN/CAD AND MAPPING PROGRAM

Cindy stated at the last ETSB meeting several questions were raised regarding the Lawman/CAD and Mapping Program and requested Roger Hediger, Lawman President attend today's meeting. An existing contract between Lawman/IDS and the RCETSB was given to each board member the contract states upgrades to the mapping system will be completed at no cost. Roger commented his Company has provided Lawman upgrades free of charge until now. He broke down the actual cost his Company encounters. The first upgrade his software developer has to accommodate is ESRI mapping and a subscription is \$6,500.00. Originally the Interface cost install quote was \$15,000.00; however it's actually \$14,950.00. The following years license cost is \$1,700.00 and ESRI subscription is \$3,300.00 with \$2,500.00 being the mapping agent and mapping client maintenance cost for a total maintenance cost of \$7,500.00. If a second customer comes on, down the road, the total maintenance cost is reduced to \$4,000.00 annually. Roger was contacted by Jackson County several months ago regarding their mapping interface. If he can get two customers signed up at the same time the program initial first year cost goes down to \$8,225.00 with Maintenance cost \$4,000.00. Lyn asked who else Roger felt could come on board? Roger stated maybe Washington County. Cindy asked about Washington County's version of Lawman. Peter stated they have the latest version of Lawman; however he's not sure if their mapping is ESRI 9.3. Roger stated the State is requesting Counties to be at version ESRI 10.3. Lyn asked about a second customer adding on anytime? Roger stated it would lower your initial cost if they came on board at the same time. A question was asked about ESRI's yearly increase. Roger thought it was an increase of around 5%. Mike asked about the Sheriff's cost? Lyn stated every user already pays a yearly fee. Chuck asked about the data stream. Peter said it depends on your 911 provider. Cindy stated most likely it will be INdigital. Roger can't think of any two customers are alike. Chuck has concerns, he doesn't mind helping IDS with a portion of the ESRI upgrade, however this scenario puts the full burdon of cost on Randolph County. Lyn asked what kind of position is Randolph County in with the mapping. Peter stated Sparta PD and Chester PD are running off the older server for mapping, as long as it stays up we're good. Chuck said as long as it's operational he feels this can be put off until next month after Roger has had time to meet with Jackson County. Cindy commented if becomes a shared cost between Randolph County 911 and County, she feels it should follow the same structure as the ESRI payment with a reimbursement to County. Marc thought that was fine. Cindy commented the State has been discussing allowable and not allowable costs for 911 money. Mike Hoelscher motioned to table this discussion until the next ETSB meeting, seconded by Brian Adams, Motion carried. Roger is checking with Jackson County and Cindy will get with Jessica, Washington County.

911 SYSTEM SERVICE PROVIDER

The ETSB agreed to wait on word from the State and discuss the 911 System Service Provider at the next scheduled meeting.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Marc Kiehna moved, seconded by Mike Hoelscher. Motion carried.



**MINUTES OF THE REGULAR MEETING OF THE
911 EMERGENCY TELEPHONE SYSTEM BOARD
1 Taylor Street
Randolph County Courthouse Boardroom
November 14, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Wednesday, November 14, 2018 in the Randolph County Boardroom at the Randolph County Courthouse, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 1:00 p.m.

ROLL CALL

Board members present: Lyn Thies
Mark Prange
Shannon Wolff
Kevin Miller
Marc Kiehna
Chuck Kelley
Ryan Coffey

Members absent: Mike Hoelscher
Brian Adams

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Roger Hediger, Lawman President
Peter Hubbard, Randolph County Technical Support
Trecia Hanna, MedStar Ambulance

MINUTES

After a review of the minutes from October 11, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Ryan Coffey moved, seconded by Marc Kiehna. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna asked about the B & H Photo Video bill? Cindy and Peter stated the bill was for new computers in the 911 Office. Marc Kiehna moved, seconded by Mark Prange. Motion carried.

BUDGET

October showed the purchase of the new copier, we were able to get the price down a bit. The ESRI license was also paid out this month. Budget year 2018 ending in good standing. This is due to a number of previous years' hard work by all.

2019 BUDGET

The beginning year balance of \$616,275.27 reflects the 2018-year end budget, however the figure will change after December 1, 2018. \$437,615.56 is in the Buena Vista Bank and \$178,659.71 is in the Steeleville Bank. The Treasurer's Office is willing to look at surrounding banks money market rates if requested. The following 2019 budget was presented for consideration:

Expenses

Administration and Assistant-2.5 percentage
IMRF/Social Security/Health-Same percentage as previous years.

RCSO/SPD/Mobile-Answering equipment total \$190,000.00. The bid for NG equipment came in around \$154,000.00. \$36,000.00 is for any overages or unknowns with regards to text to 911 (enables), rehome costs for each Egyptian, Harrison and Frontier. The \$25,000.00 is consideration for the mobile back up we had spoken of. Cindy is still awaiting word from the State Director as to their option if this unit is placed at MedStar if it would change Randolph County's filing status beyond 2 primary answering points.

Copier Maintenance-Will be bit higher.

Education-Will see a number of meetings over the next year on GIS/NG Statewide Equipment and PSAP requirements, the 911 Law, National 911 Convention and State Convention and educational material as well.

Mileage-Up around \$500.00 due to the above.

Services Rendered-\$25,000.00 consideration due to no current Frontier maintenance.

Mobile/MedStar/Remote-Kept around the same.

Marc said the County Board is in negotiations at this time with Courthouse employees. One option is a salary freeze. At this time, Marc feels he should abstain from this discussion because 2.5 percent increase is not being considered with Courthouse employees. Cindy briefed the ETSB on the 2016 Administrative and Administrative Assistant positions contracts. The ETSB and ETSB employees Cindy Wagner and Sherry Craig entered into discussions regarding contractual services for the 2016-2019 fiscal years. At that time contracts were signed by both parties for administrative duties. The contracts state courthouse employee pay scale will be followed. Bonuses and or severance packages will be considered on an individually requested bases. Additionally, it states salaries will be determined by the ETSB. Cindy asked if even though there were signed contracts between ETSB employees and ETSB were these positions still to mirror the County employees as the contract states? If so, perhaps longevity pay that each employee received should also be considered through the years the administrator and assistant position have not been awarded any longevity pay. Marc is not in favor of longevity pay. Therefore, he is not in favor of mirroring that of the County employee's longevity pay. Kevin Miller moved to approve the 2019 budget with salaries to stay the same as last year, seconded by Chuck Kelley. Roll call Lyn Thies, Mark Prange, Marc Kiehna, Chuck Kelley, Ryan Coffey, Kevin Miller and Shannon Wolff were in favor. Motion carried. Kevin Miller moved to approve a merit bonus equivalent to 2.5 percent of the annual salary of Cindy Wagner and Sherry Craig to come out of the 2018 budget. Roll call Lyn Thies, Mark Prange, Marc Kiehna, Chuck Kelley, Ryan Coffey, Kevin Miller and Shannon Wolff were in favor. Motion carried. Cindy and Sherry thanked the ETSB.

AMBULANCE SERVICE

Chuck stated the Randolph County 911 Administrator signature is now required by the Illinois Department of Public Health for the Emergency Medical Dispatch Agency Agreement. MedStar has taken 12667 EMD calls since January 2018 and they take around 1056 EMD calls per month. Chuck announced for Trecia that MedStar has received the Performance for Accreditation where their percentage needs to be below 7% and MedStar is currently at 1% for EMD protocol.

ANI/ALI TRANSPORT TO MEDSTAR

Chuck stated his IT guy has installed the software on the server and will get with Peter to adjust the pares.

NEXT GENERATION EQUIPMENT GRANT

Cindy spoke with the State Director at the NENA Conference. The State Director stated it would be after the first of the year, in the first quarter of 2019, before they send out invitations for bid for NG 911 Equipment. At the close of business today she'll be able to tell Cindy within months. Lyn stated Randolph County 911 should go ahead with a motion to go out for RFP. Chuck Kelley moved to go out for RPF for Next Generation 911 Equipment, seconded by Kevin Miller. Motion carried.

RAPID SOS

Partnered with google, android to deliver life-saving 911 caller location information to public safety agencies nationwide. Chuck stated Apple had been approved a week ago.

RCSO/SPD-ESRI 9.3-10.6 UPGRADE ON LAWMAN/CAD AND MAPPING PROGRAM

Roger Hediger circulated a contract for review. This work would allow Lawman, IDS Applications to bring their existing CAD/Mapping System (which is used by the RCSO, SPD and a number of Communities) up to the latest version of ESRI. The Courthouse mapping system has been brought up to each ESRI version over the past several years, however IDS had not moved their programs into the latest versions of ESRI. Because of this the Sheriff's Department has had difficulties getting the Lawman system back up and running with ESRI support because they no longer support ESRI 9.3. See attached proposal. Mr. Hediger mentioned if another County, perhaps Jackson

County were to contract with his company for this service as well, the cost would be reduced for Randolph County. The bid outlines upfront costs of \$8,400.00. After installation: \$6,500.00. Maintenance costs after the first full year: \$7,500.00 annually. Maintenance costs would be reduced to \$4,000.00 annually if other Counties came on board. Lyn asked if Lawman needed the ESRI upgrade regardless if Randolph County went online with this proposal. Roger stated yes for the mapping features and outlined upgrades for records and statistic reports. Review of how this benefited the dispatch centers was done. Important to note the 911 calls automatically populate into the Lawman CAD System, therefore there is no need for double entry on 911 calls. Equally the calls populate the map when possible. Into the next phase of 911, wireless pinpointing will be of utmost importance, therefore regardless what Company Randolph County has within the dispatch centers, the latest version of ESRI will need to be up to date. Cindy noted all Companies have this built into their systems to date. Shannon asked if Randolph County ETSB purchased this upgrade why would they have to take the ongoing maintenance because when the last upgrade was completed in 2011 there was no follow up maintenance. Mr. Hediger commented there would be no software support from the initiation of this new ESRI software program. With regards to the existing Lawman, IDS and Randolph County ETSB contract signed in 2011, Cindy has asked legal counsel about the status. She was informed it is a binding contract with respect to the section which states IDS map upgrades will be done at no cost to the Randolph County ETSB. Also noted the Randolph County ETSB has for some time reimbursed the Randolph County Government for an ESRI user licenses in the amount of \$4,892.00. Cindy feels that any additional contracts regarding mapping, ESRI fees or user licenses in any manner need to be initiated between Lawman, IDS and the County Government. From this point the Randolph County Commissioners should review any portion of the contract that they feel the 911 system has an obligation to share in the cost and follow up with the Randolph County ETSB. Cindy said there may be a possibility to attain an NG mapping upgrade grant. This could be in the form of a reimbursement from the State if the County moves on the project in the near future. Lyn reiterated the importance of this upgrade to further the school floor plan project 911 had begun among other advantages. Chuck asked if the County Board could share half the cost since neither has it in the budget. Marc said this could be a possibility, however the maintenance cost would likely be more than a year away. Chuck asked if it would be possible to use one of Randolph County's ESRI user licenses in order to accomplish this task. Peter said he was not sure, but feels this could be an issue with ESRI. Kevin Miller moved that upon the Randolph County Board entering into an additional agreement with Lawman, IDS Applications for mapping/CAD services, the 911 ETSB would review and reimburse the County for the 911 service, seconded by Shannon Wolff. Motion carried. Marc commented the contract needs to cover 4 years. Roger Hediger said he would take all considerations back and rewrite the contract. The next County Board meeting will be December 3, 3:00 pm.

Shannon asked Roger if he had any other partners? Roger stated he employees Peter Hubbard as a part time developer. Shannon expressed his concerns with Peter's position with the County and working part time for Lawman. The negotiation of a Lawman contract should only be between County Government and Lawman. A County employee who has a vested interest in Lawman and the County is a conflict. Roger Hediger commented the company could potentially rollover to Peter Hubbard in the future. Peter commented his Lawman work is outlined in his Randolph County contract and he feels his interest in Randolph County's success and the success of Lawman does not clog his judgement either way. However, Peter would consider resigning from Randolph County if necessary. Shannon appreciates Peter and stated he does a fantastic job. Chuck said the disclosure Peter mentioned in his County contract shows transparency. Chuck asked Peter if it was possible to write the interface internally through Randolph County Government. Peter commented to date his responsibility is to give Randolph County technical advice regarding Lawman. Peter commented in 2010 he recommended to Randolph County 911 to purchase GeoComm. He thought they would be a good fit; however, their cost was \$10,000.00 a year with an upfront cost of \$30,000.00. The County didn't have the money at the time. When Peter was a 911 telecommunicator he volunteered his time for a year developing the current interface.

911 SYSTEM SERVICE PROVIDER

The ETSB agreed to keep on the agenda if Randolph County changes from Frontier.

DECEMBER ETSB MEETING

The ETSB was asked if they were interested in the Landmark Captain's Table for the December ETSB meeting. Consensus was yes.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Chuck Kelley moved, seconded by Shannon Wolff. Motion carried.



MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD

**St. Nicholas Landmark
December 13, 2018**

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, December 13, 2018 at the St. Nicholas Landmark, Chester, Illinois. Chairman, Lyn Thies called the meeting to order at 11:00 a.m.

ROLL CALL

Board members present:

Lyn Thies
Mark Prange
Shannon Wolff
Mike Hoelscher
Brian Adams
Marc Kiehna
Chuck Kelley
Ryan Coffey

Members absent:

Kevin Miller

Others present:

Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Peter Hubbard, Randolph County Technical Support

MINUTES

After a review of the minutes from November 14, 2018 by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Marc Kiehna moved, seconded by Mike Hoelscher. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Lyn Thies asked if there were any questions or concerns. Chuck Kelley moved, seconded by Brian Adams. Motion carried.

BUDGET

A detailed budget reported was given last month. Randolph County 911 is ending the year with \$625,519.49. One mapbook was purchased last month. Mike asked where were the investments. Cindy stated Buena Vista and the First National Bank of Campbell Hill. This was discussed at the last ETSB meeting as well as Lyn and Cindy meeting with the Randolph County Treasurer regarding any investment changes.

2019 BUDGET

Cindy will have more information regarding the 2019 budget in January. She is waiting to get clarification regarding the 911 equipment walk through from INdigital. She should have figures from the State.

AMBULANCE SERVICE

Chuck stated the software had been installed for the ANI/ALI transport to MedStar. Adjustments need to be made to the screen.

NEXT GENERATION EQUIPMENT GRANT

The Grant Periodic Financial Report is due quarterly with the first January 30, 2019. Randolph County 911 has begun to have onsite visits. Which went well. There was good dialogue between vendor and telecommunicators regarding headsets, touch screen and administrative lines. The State will extend the NG equipment reimbursements past July 2019. Cindy will get with the State regarding the MEVO unit being placed at MedStar. Randolph County

needs a reliable means of transfer. If there are any thoughts of further consolidation now is the time to discuss them. Marc asked how many answering points could Randolph County have by law. Part 1325 of the Law states *each 911 system shall have a backup PSAP that must operate independently from the primary PSAP the backup PSAP must have the capability to dispatch (by either direct, transfer or call relay methods) the appropriate Public Safety Agencies for that 911 system. A backup PSAP shall meet the same standards as the primary PSAP, except as provided for in subsection (i)(2)*. Marc said Randolph County has a primary and a backup PSAP. Cindy stated Randolph County has 2 primary PSAPs that back each other up. Potentially Randolph County may be able to choose to have Washington County as a backup or go with the 13 Counties. Chuck commented the MEVO is an answering position acting as a phone system, which has a GPS map that gives ANI/ALI detail. Marc asked where would this be located. If it is installed at MedStar it doesn't appear it will change our filing. The MEVO can be transported anywhere. The objective of the new State 911 Law regarding consolidations and NG equipment has been to lessen troublesome transfers.

STATE 911 NG CALL HANDLING EQUIPMENT INVITATION FOR BID

The State released the bid Friday. Statewide procurement is calling for 5 or 6 vendors.

911 EQUIPMENT RFP

Cindy asked for opinions regarding going out for RFP. Lyn stated a notice needs to be put in the newspaper, it can be general. Marc said to add a deadline for response and that they should respond to the 911 Office.

RCSO/SPD-ESRI 9.3-10.6 UPGRADE ON LAWMAN/CAD AND MAPPING PROGRAM

Shannon met with Roger Hediger, Lawman and he has agreed to upgrade the map free of charge through the ArcGIS online. Marc asked about maintenance. Peter stated it is no more than what is paid now. Shannon commented Roger will draw up a new contract with the mapping upgrade incorporated. It will be presented at the next County Board meeting.

NG911 GIS MEETING

Sherry attended the NG911 GIS meeting in Marion. She said the Randolph County map is in good shape for NG911, however she will need to work on adding address points. The State is offering \$25,000.00 to each entity that applies for the GIS Grant. The Grant is due February 4, 2019. Marc asked if the grant could be used for software? Sherry stated not software that we currently have. Marc asked about the farmland data? The State Director indicated work hours done during the work day will not be considered for the grant, however work done in the evenings or weekends may be considered.

911 SYSTEM SERVICE PROVIDER

Washington County motioned to go with INdigital as their service provider. Randolph County can choose to go with INdigital as well. It appears INdigital may be the leading 911 service provider in the near future. Marc Kiehna motioned that Randolph County 911 go with INdigital as our Service Provider, seconded by Brian Adams. Motion carried.

RAPID SOS

Chuck explained Rapid SOS provides software to better pinpoint cell callers location. Plus Lite, which is free, was recommended to him by the Company. The caller has to have IOS 12 installed on their phone.

RANDOLPH COUNTY SHERIFF'S OFFICE

Shannon announced the hiring of Ryan Coffey for a detective position.

MITIGATION MEETING

Mike attended the first emergency preparedness meeting. Lyn asked Mike to keep the ETSB updated.

CHESTER POLICE DEPARTMENT

Ryan stated this would be his last ETSB meeting due to accepting the position at the Sheriff's Office. Marc asked who he thought would take over as chief. Ryan commented possibly Bobby Helmers. Ryan would like to see a representative from the City of Chester remain on the ETSB. Either a Police Department or Fire Department representative would be good. Marc appreciated Ryan's service on the ETSB and wished him well. Lyn stated he would contact Bobby to see if he was interested in being on the ETSB.

COUNTY BOARD CHAIRMAN

Marc stated David Holder was the new County Board Chairman.

SEXUAL ASSAULT

Chuck commented, the first of the year, local hospitals are no longer accepting Sexual Assault cases due to nurses not being trained. The patient has 90 minutes from the time of an assault to be checked. Shannon stated hopefully a hospital in the County will accept these patients.

MEETING ADJOURNMENT

There being no further business. Chairman Thies asked the board for a motion to adjourn. Mike Hoelscher moved, seconded by Shannon Wolff. Motion carried.