



## **MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD**

**April 13, 2023**

### **CALL TO ORDER**

A meeting of the 911 Emergency Telephone System Board held on Thursday, April 13, 2023 in Randolph County Boardroom. Chairman Bobby Helmers called the meeting to order at 9:00 a.m.

### **ROLL CALL**

Board members present:	Bobby Helmers Mark Prange Lyn Thies Kelli Wright Sean Lukes Jarrod Peters Marc Kiehna Chuck Kelley
Board members absent:	Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary Daniel Niemeyer, Randolph County Sheriff's Office

### **MINUTES**

After a review of the minutes from March 9, 2023 by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions or concerns. Chairman Bobby Helmers asked for a motion to approve the minutes. Chuck Kelley moved to approve the minutes, seconded by Marc Kiehna.

### **BILLS**

After a review of the bills by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions or concerns. Marc Kiehna moved to approve the bills, seconded by Jarrod Peters. Roll call vote: Yeas: Bobby Helmers, Mark Prange, Lyn Thies, Kelli Wright, Sean Lukes, Jarrod Peters, Marc Kiehna and Chuck Kelley. Nays: none. Motion carried.

Public Comment: None

### **BUDGET**

March budget shows the NG Expenses Grant was received. Cindy is working on the FY'24 Grant request.

### **RADIO COMMUNICATION COMMITTEE**

Daniel said they have hit a wall with the grants. The Randolph County government Homeland Security application was not received and closed early. The FEMA Grant is for dense urban areas. They are contacting ILEAS next. Lexipol is still working; however, most of the grants are for Chicago. Jarrod met with the insurance company and they have offered to pay the \$3,750.00 for Lexipol. Daniel stated the insurance company has already paid Lexipol. Daniel is starting to receive bids on radios. He stated Walker Communications was having issues with Motorola due to extra paperwork needing filed. Daniel is hoping to have more information by the Communications meeting next week. Lyn said Kevin from Monroe County mentioned there might be options to obtain grant money through 911. Cindy will contact Kevin. Chuck stated Randolph County may not be able to get the radio through grants, but could possibly get the dispatch consoles. Cindy asked about the Byrne Memorial Grant through the DOJ (Department of Justice), which closes about now. Daniel will continue to work with Lexipol.

### **AMBULANCE SERVICE**

Chuck stated MedStar has had moderate call volume for the past year and a half. Chuck has been working with Comwell and they are waiting on the rules to be written by Public Health. As it states now if 911 is activated an ambulance has to respond. The current body cam bill, forcing cameras on ems, is dead. Due to HIPPA rules, cost for MedStar would be 4 times the cost for law enforcement agencies.

### **FIRE DEPARTMENT SOP FIRST RESPONDER/AGENCY ASSIST**

Cindy brief the ETSB of an email Chuck had sent on March 13 in response to Agency Assist verses 1<sup>st</sup> Responder. The Fire Department SOP was shown with Extrication and 1<sup>st</sup> Responder being in the upper right corner. She asked if the 911 Office needed to add Agency Assist. Telecommunicators needed clarification between the two. Chuck said MedStar has always trained Fire Departments in Randolph County in CPR. An EMR (Emergency Medical Responder) is a 1<sup>st</sup> responder and can go on a medical call without MedStar. Chuck stated all Fire Departments are Agency Assists for manpower. Bobby stated a 1<sup>st</sup> Responder is an automatic response and the crew requests an Agency Assist. Chuck stated yes. Daniel said MedStar makes the decision on 1<sup>st</sup> Responders not telecommunicators. Cindy asked if MedStar dispatched Agency Assist, both Daniel and Kelli commented yes.

### **STIC (ILLINOIS STATEWIDE TERRORISM AND INTELLIGENCE CENTER) ALERT**

MedStar dealt with 3 swatting (false major crime that requires SWAT to respond) incidents simultaneously yesterday. Bobby and Jarrod both stated they normally receive emails from STIC regarding swatting; however, they only received the email from the 911 Office yesterday. Chuck said to contact Kelli Hun ([kelli.hun2@illinois.gov](mailto:kelli.hun2@illinois.gov)) to sign up for STIC.

### **80 HOUR TELECOMMUNICATOR TRAINING**

The SOP for telecommunicator training states TC's must complete 80-hour training through SILEC. The 911 Office contacted SILEC, they do not have new protocols written and are not scheduling any training. The 911 Office has looked at other telecommunicator training possibilities. APCO offers a 40-hour class online. Cindy asked the ETSB to add either/or to the SOP regarding the addition of the APCO training. Daniel said APCO provides a national certification, which SILEC does not. Chuck Kelley motioned the ETSB accept APCO, which is a national accredited body, to allow the telecommunicators to stay compliance in the absence of a course, seconded by Sean Lukes. Jarrod asked if Illinois recognized APCO. Lyn stated there is no State certification requirements at this time. The Randolph County ETSB outlines training in the SOP. Cindy said State Legislation has been working on telecommunicator training guidelines. Daniel asked if the SOP had a timeline. Cindy stated the telecommunicator cannot work without direct supervision until they take the 80-hour course. Chuck stated to add the 80 hour SILEC either/or 40 hour APCO.

### **911 STATE ADVISORY BOARD**

Report to General Assembly shows the status for the Statewide Network and where each County stands. The State has hired CROWE to do an audit with recommendations on how the disbursements should go.

### **CABLE MANAGEMENT**

Daniel said several vendors were here pulling all the old 911 equipment cabling and cutting old camera system cables. He figured the bag of cables pulled weighed 40 lbs. and was only about ¼ done. There is still several cables in the corner; they would like to have another day. Cindy said Jordan is looking for a switch cable for rack management, in the old equipment room at the Sheriff's Office through CTS. Kelli said there are several headsets hooked up at SPD that could go.

### **988/911 BEHAVIOR HEALTH**

At the next meeting, they will be reviewing risk levels for the law. Cindy sent in a survey as to where the PSAPs are with training. CTO (Communications Training Officer) is being offered in O'Fallon, IL May 23-25. This information was emailed yesterday.

### **ECLIPSE**

Lyn stated the Eclipse meetings have started.

### **ELLIS GROVE RADIO TOWER**

Lyn did some work at the Ellis Grove radio tower; he also spoke with Mike Jackson, Ellis Grove Fire Chief. Mike will check the building the next time it rains.

### **MEETING ADJOURNMENT**

Chairman Helmers asked the board for a motion to adjourn. Jarrod Peters moved, seconded by Lyn Thies. Motion carried.