



MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD

January 8, 2026

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board was held on Thursday, January 8, 2026, at Randolph County Sheriff's Office training room. Chairman Bobby Helmers called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Bobby Helmers Daniel Niemeyer Chad Langerhr Lyn Thies Kelli Wright Chuck Kelley Sean Lukes Jarrod Peters
Board members absent:	Andy Gerlach
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary

MINUTES

After a review of the minutes from December 11, 2025, by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any comments. Bobby Helmers asked for a motion to approve the minutes. Sheriff Peters moved to approve the minutes, seconded by Daniel Niemeyer. Motion carried.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions. Lyn Thies moved to approve the bills, seconded by Sheriff Peters. Roll call vote: Yeas: Bobby Helmers, Daniel Niemeyer, Chad Langerhr, Lyn Thies, Kelli Wright, Chuck Kelley, Sean Lukes and Jarrod Peters. Nays: none. Motion carried.

Public Comment: None

BUDGET

Normal monthly expenditures for December. Health line item is higher due to HSA payments. Services GIS, RapidSOS and IDS map maintenance were paid last month. The balance is off due to Human Resources payroll entry in December for January pay.

BUDGET BOOK

2023 December yearend into 2024 approved budget
2024 through November
2025 approved budget
2025 through November
2026 approved budget
2025 spreadsheet
2025 yearend review
Treasure Records
Bank balances
Call totals 2025-8400, 2024-8100, 2023-9951
Text call totals are mainly alarm companies.

REORGANIZATION OF E.T.S.B.

Sheriff Peters motioned to reelect Bobby Helmers as Randolph County 911 ETSB Chairman, seconded by Lyn Thies. Motion carried. Lyn Thies motioned to reelect Sherry Craig as Randolph County 911 ETSB Secretary, seconded by Bobby Helmers. Motion carried.

BOX ALARM – FIRE DEPARTMENT SOP

Instructions in red were added by the Sheriff's Office, however, should the blue font which is the telecommunicator announcing the type of call be added to the SOP. Sheriff Peters stated box alarms are for structure fires. Daniel said a separate SOP will be needed for box alarms and he will provide the information to the 911 Office. Daniel gave examples of paging a traffic crash and a box alarm structure fire with a secondary alarm. Sheriff Peters explained the RCSO will be able to page multiple agencies at once with the new radio system. Cindy said the 911 Office will update the SOPs. Daniel stated the remaining fire departments will start box alarms in July. He explained a STILL 1st alarm is the smell of smoke or hot. If the caller sees smoke or flames the telecommunicator will page the 1st alarm. Sheriff Peters said the new radio system will simplify the paging. Fire departments know what truck and manpower is needed on a 1st alarm. Sheriff Peters said the RCSO and SPD are paging 4 communities with box alarms. The fire departments are asked to be patient.

FIRE DEPARTMENT MAP ACCESS

Peter Hubbard, Hubtech has created fire departments username and password. He has created the web map and once the web app is completed, he will send instructions on accessing the map. The 911 Office will notify the fire departments with this information. Fire departments will have access to school floor plan layers; however, they will have to join Hubtech collaboration.

MEDSTAR MAP

MedStar map has Coulterville and Sparta High School floor plan layers.

SPARTA PD KVM

CTS will be working on the KVM switch at Sparta PD.

WASHINGTON COUNTY

Cindy is waiting to hear from INdigital regarding cost/maintenance on the server at Washington County. Washington County has signed off with INdigital to pay for the cost of moving the server. It cannot be moved to Sparta PD due to networking issues. Sheriff Peters expressed concerns about moving the server to the RC Courthouse. Cindy will get with INdigital.

SPARTA PD PSAP RENOVATION

Cindy asked about space for TV maps in front of the telecommunicator. Sean said the mayor mentioned putting "trees" for additional monitors. Sparta PD would like to move one position at a time to keep them up and running. Cindy suggested the calls go to the RCSO one time for both positions until completion of installation. Kelli suggested moving the positions to a location that would still allow access to the visitors' window. Sean will have Corey Rheinecker; Sparta City Manager reach out to Cindy.

CHIEF 360

Sheriff Peters said Chief 360 is up and running. Daniel is working on a few issues. Sheriff Peters stated it's a free service to fire and police due to the ETSB paying the first year.

EMD GRANT

Cindy feels the EMD Grant at \$99,000.00 is necessary for the Randolph County Sheriff's Office and Sparta PD due to the changes coming for CESSA. The matrix is built out for behavioral health. Administration in Springfield approached Randolph County 911 about the grant and feel it is important. All telecommunicators are EMD certified, however they are not EMD licensed through IDPH and each PSAP will need to be licensed. Chuck will get the applications from Belleville Memorial. He'll have Patty contact both PSAPs. Cindy received a bid from Lawman for EMD integration at \$12,000.00 which will be included in the grant request. The ETSB was in agreement to move on all telecommunicators' EMD licensing.

MEETING ADJOURNMENT

Chairman Bobby Helmers asked the board for a motion to adjourn. Lyn Thies moved, seconded by Daniel Niemeyer. Motion carried.