



MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD

January 9, 2025

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board held on Thursday, January 9, 2025 in Randolph County Boardroom. Chairman Bobby Helmers called the meeting to order at 10:30 a.m.

ROLL CALL

Board members present: Bobby Helmers
Chad Langerhr
Lyn Thies
Kelli Wright
Sean Lukes
Jarrod Peters
Andy Gerlach

Board members absent: Chuck Kelley

Others present: Cindy Wagner, 911 Administrator
Sherry Craig, 911 Secretary
Daniel Niemeyer, Randolph County Sheriff's Office

MINUTES

After a review of the minutes from December 12, 2024 by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions or concerns. Bobby Helmers asked for a motion to approve the minutes. Andy Gerlach moved to approve the minutes, seconded by Sheriff Peters.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions or concerns. Lyn Thies moved to approve the bills, seconded by Sheriff Peters. Roll call vote: Yeas: Bobby Helmers, Chad Langerhr, Lyn Thies, Kelli Wright, Sean Lukes, Jarrod Peters and Andy Gerlach. Nays: none. Motion carried.

Public Comment: None

BUDGET

December budget shows text and INdigital maintenance out of accounts payable. Health line item may go over due to not receiving HSA bills from HR. Cindy submitted the school/mapping NG Expenses Grant to the state for reimbursement of \$49,596.25.

BUDGET BOOK

First 2 sheets are approved budget for 2023 and year ending.

Next 2 sheets are approved budget for 2024 and year ending. An amendment was made to the 2024 budget showing a \$282,960.55 payment made for the radio project at the Sheriff's Office. Randolph County 911 received a grant for school mapping \$49,596.25. Fifth sheet is approved budget for 2025, which shows in accounts payable the remainder of the radio project. \$135,000.00 was added to each PSAP line item for new 911 equipment; however, a refresh of the 911 equipment has been motioned. \$20,000.00 was added to Office Equipment for the 911 Office move.

Sixth sheet is cash flow statement showing monthly revenue and expenses.

Seventh sheet is year-end 2024. Andy asked about Illinois Funds in December of 2023. Lyn stated Randolph County 911 started Illinois Funds in January of 2024. Andy asked how much was invested in Illinois Funds. Cindy stated at the end of the book an Illinois Funds sheet shows information. Cindy explained the note on the bank statement regarding grant money received. The Treasurer's Office added an amount into State of Illinois wireless surcharge and it should have been added into miscellaneous receipts.

The next several sheets are the Treasurers reports Cindy receives monthly. She rectifies the 911 budget sheets with the Treasurers reports.

Eleventh sheet shows the beginning of the Randolph County 911 bank statements.

The last sheet is the call totals for 2024. Randolph County Sheriff's Office takes 77% of the call total where Sparta Police Department takes 22%. 2023 call total was 9951. Randolph County received 7389 and Sparta PD 2562.

ORGANIZATION OF E.T.S.B.

Lyn motioned to elect Bobby Helmers as Chairman and Sherry Craig as Secretary, seconded by Andy Gerlach. Roll call vote:

Yeas: Bobby Helmers, Chad Langerhr, Lyn Thies, Kelli Wright, Sean Lukes, Jarrod Peters and Andy Gerlach. Nays: none.

Motion carried.

INDIGITAL 911 EQUIPMENT

Last month the ETSB motioned to do a system refresh of the current software/911 equipment. The bid is around \$42,000.00. Indigital is working on the paperwork. They are at Sparta PD today doing a walk through to help with moving the server from Washington County. Washington County has decided not to backup Randolph County. The B server will be moved to Sparta PD. Washington County may be delayed making their decision on new 911 equipment. They have put a committee together due to 911 equipment bids coming in high. Cindy has spoken with Cindy Barbera-Brelle, State 911 Director regarding the long form modification; she will start working on it.

EVERBRIDGE

Sheriff Peters spoke with an Everbridge representative about giving a presentation. It may be a zoom call.

CESSA

Cindy explained CESSA as the Behavioral Health Law. She sits on Region 4 committee. They received a list of CADs used by each County that will be part of the protocol being written. On the last CESSA call, Chuck Kelley commented MedStar Ambulance could be a pilot ambulance service for the protocols in the State of Illinois. Test runs are being done in the Northern part of Illinois for some time.

PART 1324, 1325 & 1326

These rules govern 911 and will be reviewed again by both committees APCO (The Association of Public-Safety Communications Officials) and NENA (National Emergency Number Association). 1326 has an addition giving the Administrator authority over 911 surcharge expenses. Concerns are that the ETS Act that states the E.T.S.B. governs how money is spent locally. There has been discussion over what will and will not be allowable expenses.

GIS

The 911 Office has been working with the State for several years on the requirements to upload GIS data. Sherry has been working with Peter Hubbard, Hubtech, Inc. regarding the State Portal. Sherry stated the Randolph County road centerline layer is on the State Portal along with law enforcement, fire, ems and railroads etc. This allows surround Counties to access one another's information without having to contact them. Cindy stated Chuck Kelley contacted the State 911 Director and received the statewide layers due to MedStar Ambulance being a secondary PSAP. It has been an issue in the past with MedStar keeping their roads layer updated. Chuck is not at the ETSB meeting today due to a call with Zoll his CAD vendor regarding this issue.

MEETING ADJOURNMENT

Chairman Bobby Helmers asked the board for a motion to adjourn. Sheriff Peters moved, seconded by Lyn Thies. Motion carried.