



MINUTES OF THE REGULAR MEETING OF THE 911 EMERGENCY TELEPHONE SYSTEM BOARD

October 12, 2023

CALL TO ORDER

A meeting of the 911 Emergency Telephone System Board held on Thursday, October 12, 2023 in Randolph County Boardroom. Chairman Bobby Helmers called the meeting to order at 9:00 a.m.

ROLL CALL

Board members present:	Bobby Helmers Mark Prange Lyn Thies Kelli Wright Chuck Kelley Sean Lukes Jarrod Peters Marc Kiehna
Board members absent:	Kevin Miller
Others present:	Cindy Wagner, 911 Administrator Sherry Craig, 911 Secretary

MINUTES

After a review of the minutes from September 14, 2023 by the Emergency Telephone System Board, Lyn Thies stated there are 4 work sites for the bridge; however, 1 is in Missouri and 3 in Illinois. Chairman Bobby Helmers asked for a motion to approve the minutes as amended. Lyn Thies moved to approve the minutes, seconded by Marc Kiehna.

BILLS

After a review of the bills by the Emergency Telephone System Board, Chairman Bobby Helmers asked if there were any questions or concerns. Marc Kiehna moved to approve the bills, seconded by Chuck Kelley. Roll call vote: Yeas: Bobby Helmers, Mark Prange, Lyn Thies, Kelli Wright, Chuck Kelley, Sean Lukes, Jarrod Peters and Marc Kiehna. Nays: none. Motion carried.

Public Comment: None

BUDGET

September budget shows normal expenditures with ESRI license \$2,861.00. Last month there were issues with \$5,500.00 taken out twice, which hasn't been reversed at the bank. Cindy briefed the FY24' budget, which she will have in November. Surcharge distribution from the State of Illinois was passed around showing FY22' and FT23' payments. Randolph County 911's main distribution averages \$33,000.00 to \$32,000.00 including the small County payment from the State. Cindy predicts revenues will stay the same in FT24'. Total State Grant for FY24" will be \$14,310.00. Accounts payable shows the Administrative line items, which are contractual. IMRF, Social Security and Health is figured about the same every year. Office Equipment reflects an overage due to unforeseen needs at the RCSO or SPD. A spreadsheet was reviewed for RCSO and SPD expenses over the past several years. Invoices for SPD submitted this year is \$14,550.00 and \$12,800.00 for the RCSO. Next month, the 911 Office will have the GIS Service Contract with Hubtech or 74 Cloud. RapidSOS and IDS will stay the same. Text Maintenance \$1,560.00 will be the only amount Randolph County 911 will have moving forward. Security Camera System will not reflect on the FY24' budget. Radio Communication needs will be at the review of the Emergency Telephone System Board.

RADIO COMMUNICATION COMMITTEE

Lyn spoke with Richie from Walker Communications. Richie asked where Randolph County was at with their new radio system. Richie stated there are other options besides Motorola that are less expensive. Walker Communications is building a system for Jackson County that will have 10 repeater sites throughout the County. Jackson County has no desire to go to StarComm. Lyn stated Washington County Sheriff's Department has StarComm and do not use it. There isn't a StarComm tower in Washington County. Lyn stated maybe 2 or 3 members of the Communication Committee could meet with Richie and come back with a report. Jarrod agreed it was a good idea. Chuck stated Randolph County could look at putting in a system themselves; however, something to think about long-term is maintenance. The only benefit of StarComm is they do the maintenance.

GIS MANAGEMENT

Cindy and Sherry scheduled a meeting last week in the 911 Office with Danny Valleroy, Land Resource Management; Grant Deterding, Highway Department; Chris Koester, Assessor; Peter Hubbard, Hubtech called in; Jordan Scherle, IT. Due to Land Resource Management not having the current ArcPro Sherry noticed a few updates for 911 she had completed that caused issues with the map in Land Resource Management. The first of the year Land Resource Management will be using ArcPro. There will be a one-day online training for ArcPro for anyone wanting to watch. Danny wants to get a parcel editor for Amy.

Chris Koester, Assessor asked Cindy if there was a potential grant for the FY25' aerial photography, Eagleview would like to give a bid for a new flyover. Cindy stated the grants aren't out yet.

Grant Deterding, RC Highway Department asked if Randolph County 911 could assist with signs. Cindy said the rules state this is not an allowable cost. Grant is looking at a new machine. Grant will be working with Jordan on getting an ESRI license. He may be able to keep up with road closures. Marc stated Monroe County had their own sign maker. Jarrod added there are many residents in Randolph County without numbers, if the RC Highway Department could make those sign at a small cost to the resident. Marc inquired why Randolph County 911 money could not purchase signs. Cindy had spoken with Cindy Barbera-Brelle, 911 Director who stated this is not an allowable cost.

ETSB MEETING

November 9, 2023 ETSB meeting time is changed to 11:00am. Lyn Thies motioned to change the November 9, 2023 ETSB meeting time to 11:00am, seconded by Jarrod Peters. Motion carried.

CESSA

Cindy commented the Regional Chairs of CESSA are meeting the 17th and 18th in Springfield. They are working on organizing an action plan to begin meetings again with the Regional Committees established. Chuck expressed concerns as the Region 4 Chair changes yearly.

STARS PROGRAM

Jarrod will reach out to Nicholas Salzman regarding the Stars Program.

911 SIMULATOR

Illinois NENA has a 911 Simulator. They have a schedule that Counties can sign up to use the training simulator.

STIC (ILLINOIS STATEWIDE TERRORISM AND INTELLIGENCE CENTER)

The 911 Office receives situational awareness for bomb threats at schools. Just confirming that all emergency personnel receives in a more timely fashion through STIC. Board members confirmed they do receive.

PRE-SET MESSAGE

A pre-set message for TEXT and TTY asking the caller in Spanish to "Make a voice call for 911 translation services" has been completed.

YOUTUBE TRAINING KITS

YouTube training kits were sent to Randolph County 911 for the MEVO backup phones as well as the MEVO kit in the 911 Office.

TEXT TO 911 PRESS RELEASE

Jarrod stated a press release regarding TEXT to 911 was in last week's newspapers.

MEETING ADJOURNMENT

Chairman Helmers asked the board for a motion to adjourn. Chuck Kelley moved, seconded by Lyn Thies. Motion carried.